

REGULATIONS FOR 2014

BACKGROUND

This Scholarship is designed to encourage research in line with the major research programmes of the Wilf Malcolm Institute of Educational Research (WMIER). WMIER strives to produce research that makes a difference and benefits the wider education sector. WMIER's research covers a range of areas related to curriculum, learning, teaching and assessment, education for Māori, e-learning and policy implementation spanning the early years, compulsory schooling and tertiary sectors. The Scholarship principally assists with course-related costs, and includes a contribution towards enrolment fees.

For more information, visit the website: www.waikato.ac.nz/wmier/

REGULATIONS

1. The award shall be known as the University of Waikato Wilf Malcolm Institute of Educational Research (WMIER) Masters Research Scholarship.
2. Applicants must demonstrate alignment between their intended research and the Institute's priority areas of research. **For 2014 the WMIER is seeking applicants intending to investigate curriculum, assessment and/or policy implementation in the early years, compulsory schooling and tertiary sectors in New Zealand.**
3. The Selection Panel, on behalf of the Scholarships Committee, will comprise of the Director of the Research Institute, the Chair of Scholarships Committee, a Scholarship Committee representative from the Faculty/School associated with the Institute, and one other academic associated with the Institute, or their nominees.
4. The chief aim of this Scholarship is to support research. Candidates are therefore expected to have applied to enrol, or to be planning to enrol, for full-time study in a 90- or 120-point thesis as part of their Master's degree at the University of Waikato. This thesis should usually be completed within a 12-month period, although dispensation will be made in cases where the applicant is concurrently enrolled in a number of additional papers or two programmes of study.
5. Candidates for the Scholarship must be New Zealand citizens or permanent residents.
6. Candidates are expected to apply for the Scholarship prior to commencement of their research.
7. Recipients of this award must enrol full-time in an approved programme of study, which includes a 90- or 120-point thesis, on or before **1 November 2014**, unless otherwise negotiated with the Director of the Research Institute and approved by the Scholarships Committee.
8. Scholarships are awarded on academic merit with a minimum grade point average of A- expected for eligibility. Average grade calculations will be based on the equivalent of the applicant's last two years of full-time study. Where applicable, particular attention will be given to results from the candidate's 400-level and/or 500-level papers.

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9. All candidates will be advised in writing of the result of their application. The Selection Panel's decision is final and no correspondence will be entered into following the selection meeting.
10. The Scholarship will have the value of up to \$12,000, of which up to \$3,500 is to be applied to tuition fees for the research component of the master's degree. The remainder (\$8,500 in the case of a full Scholarship) will normally be paid in four instalments. The first after three months of study (or as soon as possible after the awarding of the Scholarship, should the recipient have already completed more than three months of study) and the remaining instalments over the tenure of the award.
11. The offer of a Scholarship must be accepted within a maximum of one month after the formal offer of the award is made. If the candidate fails to accept the award within the one month period, the offer shall lapse.
12. The tenure of the award is normally one year. When all or part of a recipient's research does not take place in a 12-month period due to concurrent enrolment in a second degree, some or all payments may be delayed to better align them with the period(s) of research.
13. Recipients of a WMIER Masters Research Scholarship cannot also be recipients of a University of Waikato Masters Research Scholarship. The Scholarship may be held together with any other bursary, prize, or student allowance unless the regulations of the other funding preclude this.
14. Should a student hold another fees scholarship, the University of Waikato WMIER Masters Research Scholarship will pay the balance of any fees (up to \$3,500); however, the student will forgo any unused balance of this Scholarship's fees component.
15. If, during the tenure of the Scholarship, a recipient's circumstances change in such a manner that their continued eligibility for the Scholarship may be affected, they must inform the Scholarships Committee (via the Scholarships Office) immediately.
16. By accepting a Scholarship, the recipient agrees to participate in any publicity concerning the Scholarship arranged by the University of Waikato and WMIER.
17. **Applications close at 5pm, on 30 June 2014.**

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2014 APPLICATION FORM

Applicants must be able to demonstrate their research is in alignment with one of WMIER's major research programmes

Please attach:

- A one-page statement clearly demonstrating the alignment between your intended research and one of the WMIER's major research programmes (refer to regulation 2).
- A one-page personal statement highlighting for the Selection Panel, any achievements (e.g. academic awards) or circumstances (e.g. illness) that affected otherwise strong grades

This application can be submitted to: The Scholarships Office "Drop Box"
Student Administration Desk
The Student Centre (Level 2)
The University of Waikato
Private Bag 3105
HAMILTON 3240

Or submitted electronically to: scholarships@waikato.ac.nz

Applications close at 5pm, on 30 June 2014.

Enquiries can be directed to: Scholarships Office
Tel. +64 7 858 4439
Fax +64 7 838 4130
E-mail scholarships@waikato.ac.nz

Please ensure that all questions are answered and that all the required attachments accompany this application form. You may jeopardise your chances of success if you do not complete your application fully.

Application documents submitted in hardcopy should be printed single-sided on white paper, and fastened with a paper clip or bulldog clip.

If your circumstances change after the submission of this application, e.g. you apply for or receive another Scholarship, please inform the Scholarships Office immediately.

PERSONAL DETAILS

Full Name: _____ Student ID: _____

Nationality/Citizenship: _____ (If not enrolled, attach verified proof)

POSTAL ADDRESS

For correspondence regarding this application

Street Number and Name: _____

Suburb: _____ Town/City: _____

State/Province: _____ Country: _____

Post Code _____ Email: _____

Telephone: _____ Cell Phone: _____

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APPLICATION DETAILS

PREVIOUS STUDY

A. AT THE UNIVERSITY OF WAIKATO

If you are, or have been, a student at the University of Waikato, please give details of study undertaken.

B. AT ANOTHER INSTITUTION

If you have studied at **any** other tertiary institution(s), please give details of the institution(s) and study undertaken.

You must attach verified copies of your academic transcripts from all other tertiary institutions attended. Please also attach grade scales where available.

STUDY INTENTIONS

Please indicate the qualification for which you intend to be enrolled as a full-time student in 2014.

Qualification: _____

Faculty/School: _____ Department: _____

Please outline the papers which you will complete for your Master's degree. Include the points value and enrolment period for each paper (e.g. MSYS593 – 90-point thesis (7/3/2014-28/2/2015) and MNGT501 – 30-point 'Research Methods' paper (5/1/2014-1/3/2014))

CURRENT ENROLMENT

Are you currently enrolled at the University of Waikato? (please tick the appropriate box)

Yes

No

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THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

ACADEMIC REFEREE

Please provide the name and address of the person you have asked to forward a confidential reference to the Scholarships Office.

Your referee must be **either** your proposed Masters Research Supervisor **or** a member of the academic staff at the institution at which you obtained the qualification that defines your eligibility to enter the Master's degree programme.

Title and name of referee: _____

Address: _____

Telephone: _____ E-mail: _____

FINANCIAL SUPPORT

Have you applied for, or received, other funding for this programme of study? (please tick the appropriate box)

Yes

No

If 'yes', please name the funding provider(s) and indicate whether this funding has been confirmed

ATTACHMENTS

All applicants please attach the following to this application form:

- A one-page statement clearly demonstrating the alignment between your intended research and one of the WMIER's major research programmes (refer to regulation 2).
- A one-page personal statement highlighting for the Selection Panel, any achievements (e.g. academic awards) or circumstances (e.g. illness) that affected otherwise strong grades.
- Verified copies of academic transcripts from any other tertiary institution(s) you have attended (please attach a grade scale if possible)

Students new to the University of Waikato please also arrange for the following documents to reach the Scholarships Office by the closing date:

- Verified proof of New Zealand citizenship or permanent residence (this can be attached to your application)
- The comments of the Chairperson of the Department in which you intend to enrol on your eligibility to undertake these master's degree studies (you must arrange for the document to be forwarded to the Scholarships Office by the closing date).

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CONDITIONS

I understand that if I am offered a University of Waikato Wilf Malcolm Institute of Educational Research (WMIER) Masters Research Scholarship, and accept it, I will only be eligible to be formally awarded the Scholarship if I meet all of the following criteria:

- Anticipated or provisional grades used in calculating my eligibility are confirmed by the final grades awarded
- I enrol in my thesis on or before 1st November 2014
- I am enrolled full-time in a master's degree programme at the University of Waikato in the year of tenure
- The Scholarships Committee may terminate my Scholarship at any time if it is not satisfied that I am following the required programme or am otherwise not complying with the conditions governing the Scholarship. I shall have the right to appeal to the Academic Board against any decision to terminate the award.

▼ PRIVACY DECLARATION

The information requested in this application form will be used solely for the purposes of assessing your application for the University of Waikato Wilf Malcolm Institute of Educational Research (WMIER) Masters Research Scholarship. Personal information contained in this application may be made available to staff of the University of Waikato and relevant external supervisors or selection panel members.

The University of Waikato undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award. The University of Waikato undertakes to destroy your application to preserve its confidentiality, in the event that you are unsuccessful in gaining an award. Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

The University may contact the persons you have named in your application as referees for further information. Any such direct contact with these referees will be made on a strictly confidential basis. The University may not divulge details to you about the content of such confidential references without the written authorisation of the referee concerned.

▼ SIGN HERE

Signature: _____ Date: _____

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REFEREE'S REPORT

Applicant's Name: _____

Student ID: _____

Please provide a confidential academic reference on, or attached to, this form for the above-named applicant for a University of Waikato Wilf Malcolm Institute of Educational Research (WMIER) Masters Research Scholarship. This reference will only be used by the Selection Panel in determining the applicant's eligibility for the Scholarship.

Your referee report will remain confidential and the applicant will not have access to it unless you supply written permission to allow this.

Please send your report directly to the following address (or e-mail it as an attachment to scholarships@waikato.ac.nz by 5pm, on **30 June 2014**).

The Scholarships Office
The University of Waikato
Private Bag 3105
HAMILTON 3240

Referee's name: _____

Signature: _____

Date: _____