From the Vice-Chancellor

Welcome to all new and returning students. The University of Waikato is well known for its excellence in teaching and research, pastoral care and our beautiful campus. It is this combination that sets us apart from other New Zealand universities.

Students join us from around the world, attracted by our award-winning lecturers and internationally connected researchers. I am very proud of the fact our staff take pride in helping every student to succeed, and they ensure that students perform at the maximum of their abilities. A degree from the University of Waikato is like a passport that is recognised and welcomed by employers around the world.

Naturally, students come to university planning to leave with a qualification that will secure them jobs in their chosen careers, but equally important and rewarding can be the friends you make and the new and different opportunities that you’ll encounter on and off campus while you are with us.

For some of you it will be your first experience living away from home and I urge you to work hard and embrace the new opportunities and challenges that come with university life.

Professor Roy Crawford
VICE-CHANCELLOR, UNIVERSITY OF WAIKATO

Welcome to the Faculty of Education

Haere mai ki Te Kura Toi Tangata o Te Whare Wānanga o Waikato.
Ka nui te mihi ki a koutou katoa. Welcome to the Faculty of Education, at The University of Waikato.

The first of its kind in this country, the Department of Sport and Leisure Studies is now well-established and highly regarded. Its interdisciplinary nature and mix of hands-on learning, and theory, will help you become thoughtful and imaginative professional leaders able to assist New Zealanders to make the best use of their sport and leisure opportunities. You will acquire a broad base of skills for working effectively in a variety of contexts and gain from the networks you create within the sport and leisure industry.

Our academics engage in major international research collaborations. We continue to extend and refine our offerings to ensure they’re relevant in today’s environment. Our teaching is research-led and our graduates leave us equipped for careers and roles that will help change the world.

Fifty is young in university terms – but our first half century has confirmed us as a major contributor to national and international research, teaching and learning. And as we look ahead, we take up the challenge to become an even stronger educational force during our next 50 years.

Professor Roger Moltzen
DEAN, FACULTY OF EDUCATION
Welcome to Sport and Leisure Studies

Ngā mihi nui ki a koutou katoa.

A warm welcome to students enrolling in Sport and Leisure Studies. By entering the degree you are joining a community of professionals, participants, researchers, and observers interested in the study of sport and leisure.

The Bachelor of Sport and Leisure Studies degree will enhance your knowledge and understanding of the practices, functions, operations, discourses and management of sport, leisure, physical education, dance, health and recreation. The degree will provide openings to vocational opportunities in these and related fields, in New Zealand and internationally. The Bachelor of Sport and Leisure Studies degree will also provide valuable generic life-skills that are highly desired by employers – including the ability to think, question, reflect, evaluate, self-manage, and communicate. As a postgraduate student in the department, you have the opportunity to extend your knowledge in your specialist area of interest and engage in research directly relevant to your personal professional roles and aspirations.

The lecturers in the Department are research active, and have national and international reputations for scholarship in their areas of interest. Their research activity means that they bring the latest knowledge and theories to their lectures, tutorials and laboratories.

We wish you well in your academic endeavours and sincerely hope that the Department of Sport and Leisure Studies helps you to achieve your personal and professional goals.

Dr Kirsten Petrie
CHAIRPERSON

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Cover: Steffie Holcroft is a Waikato Sport and Leisure Studies student, a Sir Edmund Hillary Scholar and a Junior World Triathlon Champion.

Note: Students are strongly advised to read the contents of this handbook and to retain it for the entire period of their Sport and Leisure Studies programme. Please also refer to the Student Survival Guide for other essential information. For any teacher education programmes consult the Teacher Education Handbook. For postgraduate programmes consult the Postgraduate Studies in Education Handbook. Information is correct at time of publication (2013). Some papers or programmes may be subject to change or cancellation. The Faculty of Education reserves the right to change, cancel or withdraw papers or programmes subject to availability.
Dean's Office

The Dean's Office is responsible for strategic planning and general management.

Dean
Professor Roger Moltzen rim@waikato.ac.nz

Kaiurungi
Karaitiana Tamatea TT.3.06 mtamatea@waikato.ac.nz

Academic Manager
Sylvia Goddard TC.2.34 sylviag@waikato.ac.nz

Department of Sport and Leisure Studies

Departments are responsible for the teaching functions of the Faculty. Every academic member of staff is a member of a department. A chairperson is responsible for the organisation and management of each department. The Department of Sport and Leisure Studies deals with all matters relating to Sport and Leisure Studies papers and programmes.

Chairperson
Dr Kirsten Petrie TT.7.09A kpetrie@waikato.ac.nz

Administration Sport and Leisure Studies
Kathy Maling TT.7.06 kmaling@waikato.ac.nz

See www.waikato.ac.nz/education for a full description of the departments within the Faculty of Education.

Bachelor of Sport and Leisure Studies

Contacts
Chairperson
Dr Kirsten Petrie 07 838 4500 kpetrie@waikato.ac.nz

Administrative Secretary
Kathy Maling 07 838 4629 kmaling@waikato.ac.nz

Enrolment Advice
Dr Damion Sturm 07 838 4500 extn 7721 damions@waikato.ac.nz or studyleisure@waikato.ac.nz

The Bachelor of Sport and Leisure Studies (BSpLS) is a three-year degree that prepares you for work in the sport and leisure industry. The broad variety of papers covers the many avenues for sport and leisure such as sports, outdoor-adventure experiences, health-related fitness, performing arts and aquatic activities. This programme examines the self and sport and leisure, national and community structures, plus the cultural, psychological and sociological aspects of sport and leisure.

See page 6 for the BSpLS Degree Planner.

Admission

As a general guide to be accepted into the BSpLS programme you need entry to university and a good standard of achievement in your previous education. For further information about these requirements and to apply online go to www.waikato.ac.nz/enrol

Note: Candidates interested in sport and leisure and teaching might like to consider the Bachelor of Teaching and Bachelor of Sport and Leisure Studies Conjoint programme. For further information about this four-year qualification request a Teacher Education Handbook from the Faculty’s Centre for Teacher Education.

Regulations for the Bachelor of Sport and Leisure Studies

» Candidates for the degree of Bachelor of Sport and Leisure Studies must enrol and follow a programme of study in the Faculty of Education for at least three years.

» The programme of study for the degree comprises 360 points at 100, 200, and 300 levels, including at least 240 points above 100 level and 80 points above 200 level.

» Candidates must complete the requirements of the major, Sport and Leisure Studies.

» To complete the requirements of the Sport and Leisure Studies major, candidates must gain 120 points above 100 level including 60 points above 200 level. Candidates must also meet any specific requirements prescribed in the Sport and Leisure Studies entry in the 2014 University of Waikato Calendar.

» Candidates must also complete at least 70 points, including at least 40 points above 100 level, in a subject other than the major.

» Candidates may take a maximum of 120 points (8 papers) in subjects from outside Sport and Leisure Studies.

» The Dean or delegated authority may vary or waive these regulations in individual cases.
Sport and leisure is a multi-million dollar industry encompassing great diversity. To help locate yourself in this industry, it is important to carefully choose your programme of study. As you progress through your degree, your studies will open up new insights, opportunities and perspectives.

Other experiences that will enhance my learning
» Seek opportunities for a range of voluntary and paid work experiences
» Consider participating in courses offered by professional organisations such as:
  • Education Outdoors New Zealand
  • Fitness New Zealand
  • New Zealand Mountain Safety Council
  • Waikato Institute for Leisure and Sport Studies
  • School Team Coach
  • YMCA and YWCA
  • Sport Waikato or other Regional Sports Trusts
  • University Sport and Recreation Centre
  • Unity Dance Company on campus
  • Physical Education New Zealand
  • Recreation Association of New Zealand.

Bachelor of Sport and Leisure Studies Degree Planner

<table>
<thead>
<tr>
<th>Level</th>
<th>SpLS Major</th>
<th>SpLS or other subjects</th>
<th>Subjects Outside of SpLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>SPLS101 *SPLS102 SPLS103</td>
<td>95 points in elective papers, SpLS or another subject</td>
<td>70 points at least + 40 points above 100 level. May take up to 120 points</td>
</tr>
<tr>
<td>200</td>
<td></td>
<td></td>
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<tr>
<td>300</td>
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For full list of subjects outside of SpLS visit http://papers.waikato.ac.nz/subjects

*Conjoint BTchg/SpLS students will be exempt from SPLS102.

Undergraduate Paper Descriptions

Key to Paper Codes
ALED Arts and Language Education
MCOM Management Communication
MKTG Marketing
SPLS Sport and Leisure Studies
TESP Teaching
TIKA Tikanga Māori

Key to Location Codes
HAM Hamilton (Hillcrest Campus)
NET Internet (fully online)
TGA Tauranga (Windermere Campus)

Key to Semester Codes
A First Semester
B Second Semester
C Outside Normal Semester Times
S Summer School (January – February)
Y Full Year
100 Level Papers (15 points)

SPLS101-14A (HAM) – Social and Cultural Aspects of Sport and Leisure
This foundation paper examines the socio-cultural dimensions of sport and leisure by providing an introductory and comparative analysis of key social science disciplines: sociology, philosophy, psychology and history.

Note: This is a compulsory paper.
Assessment: Internal 60%, examination 40%
Text: Readings will be provided
Lecturer: Dr Holly Thorpe  extn 6528
Email: hthorpe@waikato.ac.nz

SPLS102-14B (HAM) – Concepts of Sport and Leisure
A study of the nature and meaning of sport and leisure; an overview of leisure concepts; an examination of current trends, issues and practices; an historical perspective on leisure; and the significance of sport and leisure to the individual and society.

Note: This is a compulsory paper.
Assessment: Assignments and in-class work 60%, final examination 40%
Text: Readings will be provided
Lecturer: TBA

SPLS103-14B (HAM) – Physical Activity, Fitness and Lifestyle
An introduction to the study of physical health, exercise, fitness and wellness.

Note: This is a compulsory paper.
Assessment: Laboratory reports and assignments 60%, final examination 40%
Laboratory: A compulsory two-hour laboratory every week
Lecturer: TBA

SPLS104-14A (HAM) – Principles of Human Movement
An introduction to the biomechanical and skill-related principles and processes of human movement.

Assessment: Tests, assignments and practicals 60%, final examination 40%
Text: Readings will be provided
Practical: Students are required to participate in practical sessions
Lecturer: TBA

SPLS105-14B (HAM) – Dance, Leisure and Culture
This paper provides practical experience with different styles of dance and an examination of how these are influenced by societal and cultural issues. Enrolment in this paper is limited to 45 students.

Assessment: Practical and written assignments, final performance 100%
Lecturer: Dr Karen Barbour  extn 7738
Email: karenb@waikato.ac.nz

SPLS106-14B (HAM) – Movement: Perspectives and Performance
This paper examines the concepts and principles of movement education and considers how these influence an individual’s performance in a range of physical activities. This paper includes a compulsory practical component.

Assessment: Internal 100%
Text: Readings will be provided
Lecturer: Dr lisahunter  extn 6363
Email: lisahunt@waikato.ac.nz

SPLS107-14A (HAM) – Foundations of Physical Education
This paper examines the social, and political influences that have contributed to the development of physical education in New Zealand. This paper is designed to challenge our views and experiences of physical education, and includes a range of practical activities.

Assessment: Assignments 60%, final examination 40%
Lecturer: Dr Kirsten Petrie  extn 6544
Email: kpetrie@waikato.ac.nz

TIK101 – Mahi Whakaari Tawhito: Performing Arts – An Ancient Perspective (Not offered 2014)
This paper is an introduction to the theoretical and practical components of Kapa Haka, Māori performing arts.

ALED100-14A (HAM), 14A (NET), 14A (TGA), 14B (HAM), 14B (NET), 14S (HAM) – Writing for University Purposes
This paper introduces the writing process: generating ideas; researching the topic; composing drafts; editing; register, tone, appropriate language; writing conventions; critical thinking; critical review, report and essay writing. It is a practical paper for students of any discipline who are concerned about the adequacy of their language control and written expression for university study.

Co-ordinator: Dr Rosemary De Luca  extn 7307
Email: deluca@waikato.ac.nz
Papers for Teacher Education Students Only (15 points)

TESP122-14A (HAM), 14B (HAM), 14B (TGA), 14C (NET) Learning and Teaching Health and Physical Education
This paper will develop knowledge and understanding about teaching and learning in health and physical education for Years 1-8.

Note: TESP papers are for Teacher Education students. TESP122-14C = Weeks 8-25.

Assessment: Internal 100%
Lecturer: Kirsten Petrie extn 6544
Email: kpetrie@waikato.ac.nz

TESP147-14Y (HAM) Physical Education Years 7-10
This paper will study the role of physical education in the secondary school curriculum and develop knowledge and understanding of teaching and in learning in physical education for Years 7-10.

Note: TESP papers are for Teacher Education students.

Assessment: Internal 100%
Lecturer: Lorna Gillespie extn 6205
Email: lornagp@waikato.ac.nz

TESP148-14Y (HAM) Health Education Years 7-13
This paper will study the role of health education in the secondary school curriculum and develop knowledge and understanding of teaching and in learning in physical education for Years 7-13.

Note: TESP papers are for Teacher Education students.

Assessment: Internal 100%
Lecturer: Debi Futter-Puati extn 8472
Email: debifp@waikato.ac.nz

BACHELOR OF SPORT AND LEISURE STUDIES

200 Level Papers (20 points)

SPLS201-14B (HAM) – Leadership in Sport and Leisure
A study of leadership theory, the concept of leadership, and the characteristics of effective leadership in the sport and leisure industry.

Prerequisite(s): 60 points at 100 level
Assessment: Assignments, tests, tutorials 60%, final examination 40%
Text: Readings will be provided
Lecturer: Lisa Hayes extn 6530
Email: lisa@waikato.ac.nz

SPLS202-14B (HAM) – Psychology of Sport and Leisure
This paper provides an introduction to the basic psychological theories and concepts of sport and leisure behaviour. Psychological and social psychological processes will be examined in order to understand what influences individual’s behaviour in a variety of sport and leisure settings.

Prerequisite(s): 60 points at 100 level
Assessment: Written assignments and tests 60%, final examination 40%
Text: Booklet of readings to be purchased from Waikato Print
Lecturer: Dr Hamish Crocket extn 6529
Email: hamishc@waikato.ac.nz

SPLS203-14B (HAM) – Sport and Leisure in Society
A critical examination of sport and leisure from a sociocultural perspective. The content will focus on competitive sport, entertainment, travel, the outdoors, and leisure consumption.

Prerequisite(s): 60 points at 100 level
Assessment: Written assignments and tests 65%, final examination 35%
Lecturer: Associate Professor Robert Rinehart extn 7957
Email: rinehart@waikato.ac.nz

SPLS204-14A (HAM) – Physiology of Physical Activity
An examination of the physiological concepts and principles underlying human response and adaptation to physical activity.

Prerequisite(s): SPLS103
Assessment: Laboratory reports and tests 60%, final examination 40%
Recommended text: TBx
Laboratory: A compulsory three-hour laboratory every two weeks
Lecturer: Dr Brett Smith extn 7863
Email: brett@waikato.ac.nz
SPLS205-14A (HAM) – Physical Education and Sport Pedagogy
Through reflection on, and engagement in, the teaching and coaching process students will develop an understanding of effective pedagogy. This paper includes a compulsory practical component.
Prerequisite(s): 60 points at 100 level
Assessment: Practical and written assignments 100%
Text: Readings will be provided
Lecturer: Lorna Gillespie extn 6205
Email: lornagp@waikato.ac.nz

SPLS206-14B (HAM) – Medical Aspects of Physical Activity
This course will provide a medical perspective on the benefits, risks and controversies for different age groups participating in a variety of physical activities in different environments and how such involvement influences health and wellbeing.
Prerequisite(s): SPLS103
Assessment: Essay, case study and report on an issue 40%, final examination 60%
Lecturer: Wendy Sweet extn 6447
Email: wsweet@waikato.ac.nz

SPLS207-14A (HAM) – Nutrition and Well-Being
The aim of this course is to provide you with an understanding of nutrition and the relationship of everyday nutritional choices to optimal health, wellbeing, physical activity and lifestyle.
Prerequisite(s): 60 points at 100 level
Recommended text: Ministry of Health (2003). Food and Nutrition Guidelines for Healthy Adults – a background paper.
Weekly readings will also be provided
Lecturer: Wendy Sweet extn 6447
Email: wsweet@waikato.ac.nz

SPLS208-14A (HAM) – Choreographing Dance
An exploration of personal and creative movement through improvisation and choreography, towards informal and formal performances.
Prerequisite(s): 60 points at 100 level
Assessment: Practical and written assignments, final performance 100%
Lecturer: Dr Karen Barbour extn 7738
Email: karenb@waikato.ac.nz
SPLS214-14B (HAM) – Dance, Community and Environment
An investigation of creative and contemporary dance, focusing on developing an understanding of dance in the community and in relation to the environment. Students will experience dance through active participation in classes, performances and discussion, and develop their understanding of community, site specific and environmental dance practices.
Prerequisite(s): 60 points at 100 level
Assessment: Practical and written assignments 100%
Lecturer: Dr Karen Barbour extn 7738
Email: karenb@waikato.ac.nz

SPLS215-14B (HAM) – Foundations of Exercise Prescription
This paper introduces students to the study of safe and effective exercise prescription to meet a range of health, fitness and performance goals. Topics covered will be explored from both theoretical and practical perspectives and include prescreening, testing, monitoring, periodisation and programme management.
Prerequisite(s): SPLS103B; SPLS104B
Assessment: Assignments 60%, exam 40%
Text: Readings will be provided
Lecturer: Dr Brett Smith
Email: brett@waikato.ac.nz extn 7863

TESP247-14Y (HAM) Physical Education Years 11-13
This paper will develop knowledge and understanding of learning, teaching, and assessment theory and practice for Physical Education Years 11-13.
Note: TESP papers are for Teacher Education students.
Assessment: Internal 100%
Lecturer: Lorna Gillespie extn 6205
Email: lornagp@waikato.ac.nz

TIKA257-14A (HAM) – Kapa Haka: Noble Dances of the Māori
This paper is a further examination of the theoretical and practical components of Kapa Haka, Māori performing arts. A component of this paper will be an introduction to composition and choreography.
Note: This paper is taught in te reo Māori.
Prerequisite(s): TIK164
Assessment: Internal 100%
Lecturer: TBA

300 Level Papers (20 points)

SPLS301-14A (HAM), 14B (HAM) – Practicum in the Sport and Leisure Industry
This paper aims to help develop students' critical understanding of issues and concepts relating to the promotion, management and provision of sport and leisure in Aotearoa/New Zealand, and satisfying customer needs through a quality experience. It requires a period of work experience in an appropriate and approved organisation, which is part of the sport and leisure industry.
Note: This paper is worth 20 points.
Admission: Chairperson discretion
Assessment: Reflective journal, case study, workshop and conference presentation 100%
Text: Readings will be provided
Lecturer: Lisa Hayes extn 6530
Email: lisa@waikato.ac.nz

SPLS302-14A (HAM) – Sport and Exercise Psychology
This paper provides a critical examination of the theoretical and practical issues in sport and exercise psychology associated with performance enhancement for athletes and coaches, and improving exercise motivation and adherence.
Prerequisite(s): 40 points at 200 level
Assessment: Written assignments, journal and test 100%
Text: Readings booklet to be purchased from Waikato Print
Lecturer: Dr Hamish Crocke extn 6529
Email: hamishc@waikato.ac.nz

SPLS303-14B (HAM) – Prescribing Physical Activity and Exercise
This paper involves prescribing physical activity for individuals and groups with reference to their specific needs, trends and issues in exercise prescription, the adoption of a physically active lifestyle and future directions in fitness.
Prerequisite(s): SPLS204
Assessment: Written assignments, laboratory reports 100%
Text: Readings will be provided
Lecturer: Dr Brett Smith extn 7863
Email: brett@waikato.ac.nz

SPLS304-14B (HAM) – Sport, Leisure, Media and Society
This paper expands students' critical sociocultural understanding of physical activity. Through the theoretical analysis of media representations of body, fitness and sport, we examine how individuals' leisure experiences are tangled in a net of power relations.
Prerequisite(s): 40 points at 200 level
Assessment: Written assignments and test 100%
Text: Readings will be provided
Lecturer: Dr Holly Thorpe extn 6528
Email: hthorpe@waikato.ac.nz
SPLS305-14B (HAM) – Researching Sport and Leisure Experiences
This paper examines how a variety of research approaches can be used to understand, interpret and represent sport and leisure experiences.
Prerequisite(s): 40 points at 200 level in Sport and Leisure Studies
Assessment: Written and oral presentation of investigation 100%
Text: Readings will be provided
Lecturer: Professor Dawn Penney extn 7735
Email: d.penney@waikato.ac.nz

SPLS307-14A (HAM) – Play, Games and Culture
A critical study of play and games as leisure activities in a changing society. The meaning of play and games is examined in different cultural contexts and as part of individual life experiences.
Prerequisite(s): 40 points at 200 level
Assessment: Internal 100%
Text: Readings will be provided
Lecturer: Associate Professor Robert Rinehart extn 7957
Email: rinehart@waikato.ac.nz

SPLS308-14A (HAM) – Performing Dance
An advanced study of choreography and production that culminates in a formal public dance performance.
Prerequisite(s): SPLS208 or SPLS214
Assessment: Practical and written assessment, final performance 100%
Lecturer: Dr Karen Barbour extn 7738
Email: karenb@waikato.ac.nz

SPLS309-14A (HAM) – Adventure and the Outdoors
This paper offers students the opportunity to develop practical, interpersonal and ethical skills relevant to outdoor and adventure environments. This is achieved through a combination of personal experience, theoretical learning, and critical reflection. Enrolment in this paper is limited to 40 students due to available resources and staff to student ratio for field trip.
Prerequisite(s): SPLS209 or SPLS213
Assessment: Assignments, case study 100%
Text: Readings will be provided
Lecturer: Dr Mike Brown extn 6527
Email: michaelb@waikato.ac.nz

SPLS310-14B (HAM) – Instructing in Sport and Leisure Settings
An examination of how the instructional process in a range of physical activities contributes to providing a quality experience.
Prerequisite(s): 40 points at 200 level
Assessment: Research, critique, self-reflection, readings responses 60%, final examination 40%
Text: Readings will be provided
Lecturer: Associate Professor Clive Pope extn 7838
Email: cpope@waikato.ac.nz

SPLS311-14A (HAM) – Healthy Communities, Healthy Lifestyles
This paper will enable students to develop a critical sociological perspective of health promotion and the relationship between the individual, community and public health policies which may affect their adoption of healthy lifestyles.
Prerequisite(s): 40 points at 200 level in Sport and Leisure Studies
Assessment: Written assignment, presentation 100%
Text: Readings will be provided
Lecturer: TBA

SPLS320-14C (HAM), 14T (TGA) – Health and Physical Education: Curriculum, Policy and Programming
This paper investigates the role of policy and curriculum in shaping health and physical education programmes and practices in education settings.
Note: SPLS320-14C = Weeks 10-18.
Prerequisite(s): 40 points at 200 level
Assessment: Internal 100%
Lecturer: Dr Kirsten Petrie extn 6544
Email: kpetrie@waikato.ac.nz

MCOM339-14A (HAM) – Events and Communication Management
This paper draws together best practice in event management from a practical business and operational perspective. There is a particular focus on fundraising and sponsorship events, as well as the use of project management software. This paper will cover all aspects of event planning. Students will research and design an event, prepare budgets and develop risk management strategies, as well as prepare communication plans for the event.
Restriction(s): MCOM239
Assessment: 100%
Lecturer: Kirstie McAllum extn 4776
Email: kirstie@waikato.ac.nz

MKTG356-14B (HAM), 14B (TGA) – Sports Marketing
A study of marketing elements as they apply to the marketing of sport.
Note: TGA programme offered through video-conference.
Prerequisite(s): MKTG151, MKTG209 or SPLS201
Assessment: Essay, case study, marketing plan 67%, final examination 33%
Lecturer: Mark Kilgour extn 7885
Email: kilgour@waikato.ac.nz
Postgraduate Information

Contacts

Sport and Leisure Studies Postgraduate Studies Adviser
Academic Advice
Dr Mike Brown 07 838 4500 ext 6527 michaelb@waikato.ac.nz

Postgraduate Studies Administrator
Enrolment and Administration
Dr Damion Sturm 07 838 4500 extn 7721 damions@waikato.ac.nz

Master of Sport and Leisure Studies Programme

Master of Sport and Leisure Studies

The Master of Sport and Leisure Studies (MSpLS) is a postgraduate degree designed for students wishing to pursue advanced studies in sport and leisure. The degree programme is intended to foster an understanding of recent advances in sport and leisure and to explore the implications of this research for practice in the Aotearoa/New Zealand and international context.

The MSpLS degree combines taught papers with supervised research. It requires 180 points at 500 level, which must include a research methods paper and an independent, supervised research paper. Students may apply to take up to 30 points from papers offered in another subject, but you must also meet the prerequisites for such choices. Students intending to go on to doctoral study should enrol in a thesis or dissertation. A masters degree can be completed in one calendar year of full-time study, or up to four years part-time. All papers are offered online.

Admission

» Students who have a BSpLS or other approved degree, with at least a B grade average in their third year papers are eligible for the 180 masters.

» Students who have a BSpLS(Hons) or PGDip(SpLS) with at least a B grade average are eligible to complete the MSpLS with 120 points.

Other Graduate Programmes

Graduate Diploma in Sport and Leisure Studies

The GradDip(SpLS) provides an opportunity for graduates from areas outside Sport and Leisure Studies who want to broaden their knowledge of sport and leisure by completing a recognised course of study. It consists of at least 120 points at 100 level or more in Sport and Leisure Studies including at least 80 points at 300 level or above. As well as papers in Sport and Leisure Studies, it is possible to include papers in other subjects offered in the University. This programme can be used as a ‘bridge’ to the Postgraduate Diploma in Sport and Leisure Studies.

Admission

» A bachelors degree of the University of Waikato or a qualification considered by the Academic Board as being equivalent.

Graduate Diploma of Teaching

See page 23.

Bachelor of Sport and Leisure Studies with Honours

The BSpLS(Hons) is for high-performing students who wish to continue their studies in a specified area of Sport and Leisure. In order to complete the BSpLS(Hons) requirements, candidates must gain 120 points at 500 level including DSOE557 and SPLS590.

Admission

» A minimum B grade average in the Bachelor of Sport and Leisure Studies degree or a qualification considered by the Academic Board as being equivalent.

Postgraduate Diploma in Sport and Leisure Studies

The PGDip(SpLS) is for students wishing to pursue advanced study in sport and leisure. It aims to foster an interest and understanding that derives from the latest research in sport and leisure; ultimately promoting future professional leadership in this industry. The Postgraduate Diploma consists of 120 points at 500 level.

Doctor of Philosophy

A PhD degree is awarded to candidates who have successfully completed approved and supervised research and presented the results lucidly in a thesis which:

» Critically investigates an approved topic of substance and significance, and

» Demonstrates expertise in the methods of research and scholarship, and

» Displays intellectual independency and makes a substantial original contribution to the subject area concerned, and

» Is of publishable quality.

For more information about thesis study consult the Thesis Handbook available from the Postgraduate Studies Administrator in the Faculty of Education.
Postgraduate Study Online Requirements

The Department of Sport and Leisure Studies offers an honours degree, postgraduate diploma, and a masters degree in Sport and Leisure Studies taught in Hamilton and entirely online. This provides access to advanced study in a format that allows you to advance your qualifications in Sport and Leisure while continuing to work from a variety of locations.

See Computer Requirements for Online Study page 34.

Postgraduate Paper Descriptions

Key to Paper Codes
DSOE Education
HDCO Human Development and Counselling
MKTG Marketing
PROF Professional Studies in Education
SPLS Sport and Leisure Studies
TESP Teacher Education

Key to Location Codes
HAM Hamilton (Hillcrest Campus)
NET Internet
P0 Partially online
TGA Tauranga (Windermere Campus)
FO Fully online
SO Supported online

Key to Semester Codes
A First Semester
B Second Semester
C Outside Normal Semester Times

500 Level Papers (30 points)

DSOE557-14A (HAM) (SO), 14B (NET) (FO), 14C (HAM) (PO) – Research Methods
This paper introduces students to the major educational research paradigms, methodologies appropriate to collecting data in schools (including interviews, observations, surveys, case studies), action research, literature reviews, critiquing research, and report writing. It includes consideration of ethical issues in research.

Note: This paper is taught partially online. Enrolment should be completed two weeks prior to the paper commencing. DSOE557-14C = Weeks 2–16.

Assessment: 100%

SPLS501 – Researching Sport and Leisure (Not offered 2014)
An advanced study of theoretical and philosophical understandings of research.

SPLS502-14A (NET) (FO) – Sport, Fitness and Health: Science in Practice
This paper involves an advanced analysis of contemporary scientific research on sport performance, fitness and health.

Lecturer: Dr Brett Smith   extn 7863
Email: brett@waikato.ac.nz

SPLS503-14B (NET) (FO) – Education Outdoors
This paper involves an examination of the theories that have influenced the practice of education in outdoor environments. Students will engage with emerging trends in the provision of outdoor learning experiences with a strong emphasis on place-responsive approaches to teaching and learning in the outdoors.

Lecturer: Dr Mike Brown   extn 6527
Email: michaelb@waikato.ac.nz

SPLS504-14A (NET) – Sport and Communities
This paper focuses on the experiences and development of human potential within a range of organisational, community and leisure and sports settings.

Lecturer: Associate Professor Robert Rinehart   extn 7957
Email: rinehart@waikato.ac.nz

SPLS505-14B (NET) (FO) – Youth Culture and Sport
This paper offers a critical examination of youth culture, sport and leisure in both school and community settings. A focus will be given to youth lifestyles including; what experiences they seek from sport and leisure, how such experiences can be represented, and how youth explore their identities in contemporary sporting society.

Lecturer: Associate Professor Clive Pope   extn 7838
Email: cpope@waikato.ac.nz
SPLS507-14B (NET) (FO) – Sporting Bodies and Movement Culture
This paper provides students with an opportunity to critically examine a variety of theoretical perspectives and research approaches to understand, explain and enhance the socio-cultural and psychological experiences of individuals and groups in sport and movement cultures.

Lecturer: Dr Holly Thorpe extn 6528
Email: hthorpe@waikato.ac.nz

SPLS508-14A (NET) – Health and Physical Education in Schools
This paper draws on national and international research in exploring curriculum, pedagogy and assessment in Health and Physical Education (HPE) in New Zealand. It is designed to extend understanding of the political and social construction of HPE and to encourage innovative thinking about future practice.

Lecturer: Professor Dawn Penney extn 7735
Email: d.penney@waikato.ac.nz

SPLS590-14C (NET) (FO) – Directed Study
This paper allows the student to conduct an independent project in a topic suited to his/her interest and needs. The format for a directed study varies depending on the subject matter and must be approved by the supervising staff member prior to commencing the project.

Co-ordinator: Dr Mike Brown extn 6527
Email: michaelb@waikato.ac.nz

SPLS520-14A (HAM), 14B (HAM), 14Y (HAM), 14S (TGA) – Special Topic
SPLS592-14C (NET) (FO) – Dissertation (60 points)
SPLS594-14C (NET) (FO) – Sport and Leisure Studies Thesis (120 points)

MKTG556 – Marketing Through the Sports Media (Not offered 2014)
In this paper students will develop the skills needed to understand, manage and critique interactions with the sports media from a marketing perspective. These include an understanding of sport in the global economy, how the media works in a sport context, strategic and tactical decisions in the use of sports media, how media coverage influences audiences and consumers, and the ability to apply principles of media management to a sport context.

Graduate Diploma of Teaching (GradDipT)
Graduate Diplomas are available to students who already hold tertiary qualifications. For people interested in becoming a physical education or health teacher the Graduate Diploma of Teaching (Secondary) is a good option.

» The GradDipT (Primary) is available in Hamilton
» The GradDipT (Secondary) is available in Hamilton, Tauranga and also online through our Mixed Media Presentation programme.

For further information about Teacher Education programmes consult the Teacher Education Handbook available from the Centre for Teacher Education.

GradDipT (Secondary)
TESP718-14C (TGA), 14C (HAM) – Secondary Curriculum: Physical Education Y7-10
This paper covers learning, teaching and assessment theory and practice for Physical Education Years 7-10.

Assessment: Internal 100%
Text: Readings will be provided
Lecturer: Lorna Gillespie extn 6205
Email: lornagp@waikato.ac.nz

TESP719-14C (TGA), 14C (HAM) – Secondary Curriculum: Physical Education Y11-13
This paper covers learning, teaching and assessment theory and practice for Physical Education Years 11-13.

Assessment: Internal 100%
Text: Readings will be provided
Lecturer: Lorna Gillespie extn 6205
Email: lornagp@waikato.ac.nz

TESP720-14C (TGA), 14C (HAM) – Secondary Curriculum: Health Education Y7-13

Assessment: Internal 100%
Text: Taking Action: Life Skills in Health Education (Learning Media)
Lecturer: Debi Futter-Puati extn 8472
Email: debip@waikato.ac.nz

GradDipT (Primary)
TESP762-14B (HAM) – Health and Physical Education
Through practical and theoretical pathways this paper examines teaching and learning of health and physical education at the primary/intermediate school levels.

Assessment: Internal 100%
Text: Readings will be provided
Lecturer: Dr lisahunter extn 6363
Email: lisahunt@waikato.ac.nz
Staff Research Interests

Dr Karen Barbour PhD (Waikato)
Dance education in New Zealand; contemporary improvisation and choreographic practices; contemporary dance performance; collaborative processes in performance; feminist dance writing and autoethnography.

Dr Mike Brown PhD (Queensland)
Outdoor education theory and practice, experiential learning, place-responsive pedagogy.

Marg Cosgriff MSc (Minnesota)
Outdoor education and outdoor leadership, gender and outdoor education, and physical education pedagogy.

Dr Hamish Crocket PhD (Waikato)
Alternative and lifestyle sports, ethical subjectives, coaching, sporting transitions, and sporting retirement.

Lorna Gillespie MTechnLn (Christchurch)
Physical education curriculum and pedagogy, pre and in service physical education teacher education and professional learning, physical education in secondary schools, sport in education, physical education NCEA assessment, learning communities and qualitative research methods.

Lisa Hayes MA Applied (Victoria)
Women, sport and leisure; First Nations people, culture and leisure; leisure leadership and management; governance and event management.

Debi Futter-Puati MA History (Auckland)

Dr Lisa Hunter PhD (Queensland)
Research methodology, representation, embodiment, young people’s lifeworlds, physical activity and middle years of schooling. These are situated in current work that involves boardsports and female (dis)engagement, health literacies, beginning teachers and workplace learning, narrative inquiry, and a cross-government interagency initiative known as ‘Eat Well Be Active’.

Professor Dawn Penney PhD (Southampton)
Health and physical education policy, curriculum and pedagogy; sport pedagogy; assessment in physical education; equity and inclusion in physical education and sport.

Dr Kirsten Petrie EdD (Waikato)
Physical education curriculum and pedagogy, pre- and in-service physical education teacher education and professional learning, health and physical education in primary and secondary schools, and qualitative research methods.

Associate Professor Clive Pope PhD (Ohio State)
Sport in the community; youth culture; sport and leisure; sport in education; sport academies, children’s and youth sport, qualitative research methods, and visual ethnography.

Associate Professor Robert Rinehart PhD (Illinois)
The formation, meaning and utilisation of alternative sports particularly through the use of narrative and narrative voice.

Dr Brett Smith PhD (AUT)
Physiological testing and monitoring of elite-level athletes; development of sport science/medicine support network systems; exercise prescription.

Dr Holly Thorpe PhD (Waikato)
Gender, youth culture and social theory, with an emphasis on boardsports in particular snowboarding; psycho-social aspects of young women’s health.
The University offers a variety of support services for students. These include a Student Learning Centre, a Student Health Service, a Disability Support Service, a Student Job Search, Careers Office and a Citizens Advice Bureau. Counsellors, a chaplain, a priest, an accommodation officer, a student financial adviser also offer support.

Class Representatives

They are the essential link in the University between students and academic staff. They are mainly concerned with matters that can impact on the quality of students’ education, and the ability to study effectively. Election of class representatives takes place early in the academic year, with students in each paper or tutorial group electing a class member to be their voice on various Faculty of Education and university-wide committees. The class representation system is co-ordinated by the Student and Academic Services Division (www.waikato.ac.nz/sasd/files/pdf/studrep/ClassRepHandbook.pdf).

Student Support

The University offers a variety of support services for students. These include a Student Learning Centre, a Student Health Service, Māori student support services, a disability support service, a Student Job Search and Careers Office and a Citizens Advice Bureau. Counsellors, a chaplain, a priest, an accommodation adviser and a student financial adviser also offer support.

Additional information for students about the many facilities, events and services available within the University (www.waikato.ac.nz/tautoko).

Within this group is the Faculty of Education’s mentoring service for Māori and Pacific students. Support is also available from lecturers and programme co-ordinators. For further information visit www.waikato.ac.nz/education (search for Māori student support services).

Change of Programme of Study

Programme changes may be made to individual programmes for a limited time following the commencement of each paper. This means either adding or withdrawing from papers. Change of enrolment requests can be submitted online through (http://i.waikato.ac.nz). Information about the periods when programme changes are possible and the procedures involved can be found in the 2014 University of Waikato Calendar (http://calendar.waikato.ac.nz/admission/changeofenrolment.html). Students are responsible for ensuring that the change of enrolment process is complete to register withdrawal from any paper. Failure to do so may cause an unnecessary ‘IC’ (Incomplete) to be recorded on the student’s academic record. It can also lead to a loss of allowances in future years. If fees are paid with a student loan and changes are made to a programme of study, it is the student’s responsibility to notify Study Link of the change. Please be aware that changes may affect eligibility for a loan or allowance.

Transfers Between Programmes/Campuses and Institutions

Transferring to a different programme/campus should be discussed with the relevant programme co-ordinator and a written formal request should be made to the Faculty of Education Appeals Committee.

The individual concerned must make their own application for transferring between institutions to the institution to which a transfer is sought. The decision to accept or decline applications for transferring is made by the receiving university or institution. Applications should be submitted by the end of September in the year prior to the transfer. Transfers are usually granted only to students whose academic performance is above average.

Health and Safety

In the event of the continuous sounding of sirens or ringing of alarms, all occupants of the building must evacuate in an orderly and timely manner by the nearest exit to an area away from the building and clear of the roadway. They should not attempt to carry cumbersome equipment and personal belongings. The building cannot be re-entered until the all clear is signalled by the Fire Service or Building Warden. Lifts must not be used during an evacuation. Where other matters of health and safety need to be brought to the attention of students (eg the need for safety equipment to be worn in labs), details are included in paper outlines.
General Requirements and Regulations for Undergraduate Papers

The Faculty of Education sets the following regulations and requirements for all undergraduate papers. They are in accord with those policies and procedures regulated by the University of Waikato. The regulations and requirements below are to be considered as part of every undergraduate paper outline in the Faculty of Education.

Relevant University Policies
Attention is drawn to the following policies and regulations that are contained in the 2014 University of Waikato Calendar (http://calendar.waikato.ac.nz):
» Assessment Regulations 2005
» Computer Systems Regulations 2005
» Ethical Conduct in Human Research and Related Activities Regulations 2008
» Library Regulations 2007
» Policy on the Use of Māori for Assessment
» Student Complaints Policy
» Student Discipline Regulations 2012
» Student Research Regulations 2008.

Paper Outlines
At the start of every paper students will receive a paper outline. This details the arrangements for the paper including lecture times and venues, study topics, study requirements, assessment and practical dates, attendance requirements, and the basis upon which final assessments will be made. It is the student’s responsibility to obtain, read, and keep paper outlines.

Workload
The following are the minimum expectations for student workload:
» 100 level paper 150 total hours
» 200 level paper 200 total hours
» 300/700 level paper 200 total hours.

Attendance and Participation
Students are expected to attend all classes. This includes online students participating in NET papers, at block on-campus teaching times, and participation in Moodle. If students are prevented from attending classes for any reason, or contributing to online discussions, and expect to be absent for more than four days, then they should advise their programme co-ordinators. If students know in advance that they will be absent from a lecture, or if they unavoidably miss a class or session, the paper convenor or lecturer should be advised. Paper convenors or lecturers may be willing to prescribe readings or additional work to enable students to gain attendance credit for missed classes or sessions.

Minimising Disruptions to Lectures
Lecturers and students have a right to expect minimal disruption during teaching. Students are expected to take steps to minimise possible disruptions. They may only bring visitors to class (including dependent children) with the prior approval of the lecturer. If they wish to carry cellphones to class, the cellphones must be switched off and may be left turned on only in cases of emergency and with the prior approval of the lecturer.

Links Between Papers and Research, and Papers and Graduate Profiles
Where appropriate, the paper content and learning outcomes of papers offered by the Faculty of Education are linked with current departmental, Faculty, and/or wider university research activities. Details are included in paper outlines. The links between the learning outcomes of a paper and the graduate profile(s) of the qualifications towards which it may be taken are recorded in the departments to which the paper belongs.

Grading Schedule
The schedule of grades used by the University and the range of marks represented by each grade is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>85-100</td>
</tr>
<tr>
<td>A</td>
<td>80-84</td>
</tr>
<tr>
<td>A-</td>
<td>75-79</td>
</tr>
<tr>
<td>B+</td>
<td>70-74</td>
</tr>
<tr>
<td>B</td>
<td>65-69</td>
</tr>
<tr>
<td>B-</td>
<td>60-64</td>
</tr>
<tr>
<td>C+</td>
<td>55-59</td>
</tr>
<tr>
<td>C</td>
<td>50-54</td>
</tr>
<tr>
<td>RP</td>
<td>Restricted Pass</td>
</tr>
<tr>
<td>P</td>
<td>Ungraded Pass</td>
</tr>
</tbody>
</table>

Grading Criteria
Generally, the following criteria will be taken into account in determining a grade for an essay:
» Evidence of understanding of the main issues
» Quality of thinking
» Evidence of reading, including beyond set readings
» Quality of use of readings, and
» Quality of writing, including spelling and grammar, citing sources, listing references.

For more information see the Assessment Regulations 2005 in the 2014 University of Waikato Calendar. Specific marking criteria for assessment tasks and an explanation of how the assessment strategies contribute to and measure progress towards achieving the learning outcomes of a paper will be included in individual paper outlines or assignment sheets.

Review of Grade
Students who consider that a mistake has been made in the process of determining a grade for an assignment should discuss this with the paper convenor, or their nominee, in the first instance. If students are not satisfied with the outcome of the discussion they may contact the chairperson of department. Students who consider that a mistake has been made in the process of calculating or determining a final grade for a paper may apply for a review of a grade. An application for review of grade must be submitted by the student on the prescribed form, together with the prescribed fee, to the Director of Student and Academic Services not more than 14 days after receiving notification of the grade. Students are advised to refer to the Assessment Regulations 2005 in the 2014 University of Waikato Calendar.
Presentation of Written Assignments

Written assignments should be presented in a legible form (preferably word-processed) and, except for online assignments, on one side of A4 paper. Assignments should be stapled in the top left-hand corner with the standard cover sheet. They should not be submitted in folders unless otherwise directed. The standard cover sheet attached to each assignment, or the online declaration, requires students to sign a declaration to say that this is their own work.

Style and Referencing Guidelines

The predominant method of referencing required in Faculty of Education papers is that used by the American Psychological Association (APA). However, there are several other recognised methods and in some papers the lecturer may require students to use one of these. Whatever method is used, students will be expected to adhere to its conventions. Support for referencing is provided by Education Library staff.

Plagiarism

Plagiarism means presenting as one’s own the work of another, and includes the copying or paraphrasing of another person’s work in an assessment item without acknowledging it as the other person’s work through full and accurate referencing; it applies to assessment (as defined in the Assessment Regulations 2005) presented through a written, spoken, electronic, broadcasting, visual, performance or other medium. Any form of plagiarism is a breach of the Student Discipline Regulations 2012. The standard cover sheet attached to each assignment, or the online declaration, requires a student declaration that plagiarism has not occurred.

Extensions

In exceptional circumstances, (other than serious sickness, injury or bereavement, which will be treated on a case-by-case basis) an extension may be granted by the paper convenor, or their nominee, on an approved form available from the Faculty of Education reception or departmental administrative secretaries. Students must personally submit the form to the paper convenor, or their nominee. Wherever possible, an application for an extension should be made at least 24 hours prior to the due date, but in exceptional circumstances students may apply for an extension up to 24 hours after the due date.

Handing-in of Assignments on Campus

Normally, assignments should be emailed as an attachment when requested, or posted in the appropriate collection box next to the Faculty of Education reception. The standard cover sheet, which is available from the Faculty of Education reception or online (http://edlinked.soe.waikato.ac.nz/students). This cover sheet must be completed, signed, and attached to each assignment. Assignments will be date-stamped and recorded as received. If it is not possible to post an assignment in the collection box, students are advised to courier them to the address below:

(Name of Paper Convenor)
Faculty of Education
Private Bag 3105
Gate 5, Hillcrest Road
Hamilton 3240

Students are advised always to keep a copy of assignments submitted.

Late Assignments

The assessment criteria published for an individual item of assessment specifies a submission date and includes the practice in place for the management of assessment deadlines.

Returning of Assignments

Normally, marked assignments will be returned within 21 days. For on-campus students, every attempt will be made to return assignments during class time. Marked assignments not collected in class will be left for collection at the Faculty of Education reception or at the offices of departmental administrative secretaries. In order to ensure that the requirements of the Privacy Act are fulfilled, those collecting assignments will be asked to present evidence of their identity. Assignments that are not collected within three months of the completion of the paper will be returned to the paper convenor who will keep them for six months from the end of the paper’s teaching period. If assignments have not been collected by that time, they may be destroyed.

Resubmission of Assignments

Assignments may only be resubmitted for marking if such an arrangement is stated in the paper outline. In such instances, only one assignment may be resubmitted for a particular paper, and assignments can only be resubmitted if they have received a failing grade. A resubmitted assignment may only be considered for improvement to a C grade maximum. In order to resubmit an assignment students should contact the paper convenor, or their nominee, within 48 hours of the assignment being returned, to negotiate arrangements for resubmitting it.

Special Consideration for Missed Assessment or Impaired Performance

Students wishing to apply for special arrangements for examinations and/or special consideration of internal assessment are advised to refer to the Assessment Regulations 2005 in the 2014 University of Waikato Calendar.

Exclusion and Ineligibility

Exclusion from enrolling at the University will be automatic if students fail more than half of their papers in a full-time year. Students who fail a paper more than once need a Dean’s waiver to allow them to take the paper again.

Appeals for re-entry into a programme, outlining any mitigating circumstances, should be in writing and sent to:

The Secretary Faculty of Education Appeals Committee
University of Waikato
Private Bag 3105
Hamilton 3240

Procedures for Student Concerns and Complaints

Students are encouraged to raise matters causing them concern with the relevant staff member in the first instance. If students are not satisfied after meeting with the staff member concerned, they are advised to discuss the matter with the appropriate manager. If a satisfactory resolution is not reached after meeting with the appropriate manager, a formal complaint may be made in writing and addressed to the Dean within three months after the occurrence of the matter that has given rise to the complaint. A student who wishes to make a formal complaint must submit it in writing on the prescribed form which is available online (www.waikato.ac.nz/sasd/files/docs/complaintform.doc). It should be lodged with the Manager, Dean’s Office who will log the complaint, acknowledge it in writing and pass it to the Dean for appropriate action. Generally, complaints will be referred to the appropriate manager for investigation.
Human research for these purposes is defined as: Research Ethics Committee, is responsible for carefully monitoring human research conducted by staff. The University of Waikato Human Research Ethics Committee, supported by the Faculty of Education, has a policy on the ethical conduct of assignments. The University policy states:

**Ethical Guidelines**

The University of Waikato has a policy on the ethical conduct of assignments. The University policy states:

“An activity in which a live human being or a group of live human beings who participate in research and/or related activities, whether by observation, questioning, participation in an experiment or by other means; it includes teaching that involves the participation of a human being or group of human beings for the demonstration of procedures or phenomena.”

Students will be expected to pay close attention to ethical guidelines issued in connection with assignments and should clarify with lecturers/tutors any queries about the ethical conduct of an assignment in advance of undertaking that activity. In the course of university studies students must not take any individual initiatives to work with, or seek information from, children or adults without obtaining the approval of the lecturers/tutors in advance. Failure to adhere to these regulations may result in mandatory failure of an assignment.

**External Moderation**

Paper convenors may request the use of students’ assignments for external moderation, to ensure that the standards expected of Faculty of Education papers are equivalent when compared with similar papers offered by other reputable New Zealand providers. Wherever possible copies of original assignments will be used; where original copies are used, they will be returned to students in a timely manner. To maintain confidentiality, the names of the assignment author and the assessor are removed.

**Leave**

In special circumstances an extension of time may be granted to allow an individual to complete his/her professional programme. Leave will be considered on grounds such as ill health, compassion, financial difficulty, and the need for personal development. Students should write formally to their programme co-ordinator requesting leave. Approval must be sought before the period of leave begins. It is the responsibility of students taking leave from study to ensure that they withdraw from all of their papers.

See Change of Programme of Study page 27.

**Learning Resources and Facilities**

**Libraries**

The library has computers, printer/photocopier/scanners, wireless internet access, group study areas and individual study desks. Librarians provide orientation tours, tutorials and ongoing face-to-face and online support for students. For further information about the Library and its resources see the library website [www.waikato.ac.nz/library](http://www.waikato.ac.nz/library).

**Wireless and Computer Access**

The Faculty of Education has wireless coverage in all classrooms within the Faculty’s buildings. In addition, the Faculty of Education’s Information Centre has computer facilities available for student and staff to access the internet, library databases, email, document creation and printing. The Information Centre also has a 24-hour computer lab available to Education students via a swipe-card access system.

**Network Account Activation**

New students need to activate their network accounts first before they can access any computer facilities or network services (including WiFi). To activate an account, students must have a Student ID Card and be enrolled in a course starting in the next three weeks. Students can activate their accounts online before they arrive on campus at this web link ([https://tools.its.waikato.ac.nz/cgi-bin/newuser/newuser](https://tools.its.waikato.ac.nz/cgi-bin/newuser/newuser)). Alternatively, cards can be activated at one of the several ID registration terminals located around campus ([https://tools.its.waikato.ac.nz/newuser.html](https://tools.its.waikato.ac.nz/newuser.html)). You must have your Student ID Card with you in order to complete the activation process. An ID registration terminal is available in the Education Library.

**Student Wireless Access**

Lightwire provides student access to the internet from computer labs and/or personal laptops and other mobile devices wirelessly. Students are currently allocated 1.5GB of data per month as part of their fees. Lightwire access is automatically enabled through the network account activation process.

**Printing**

Printing on campus is possible once your Student ID Card is activated and money has been added to your Unicash balance. Unicash is an electronic balance used to pay for printing on campus. You can top-up your Unicash balance at one of several eftpos kiosks or cash auto-loader machines located around campus. There is both an e-pay kiosk and a cash auto-loader located in the Education Library. Unicash balances can be checked online in Edlinked.

**EdLinked and Moodle**

EdLinked is the Faculty of Education’s electronic portal for both staff and students. The portal provides direct access to information about your enrolled papers, including class notes, course timetables, calendars, electronic resources, podcasts, etc. It also provides access to your student email and document collaboration environment (Gmail and Google Apps). Moodle and iWaikato ([http://edlinked.soe.waikato.ac.nz/](http://edlinked.soe.waikato.ac.nz/)). Moodle is the University’s online learning management system.
Computer Requirements for Online Study

It is recommended that you have a computer capable of running the latest Apple OSX, Linux or Microsoft Windows operating systems. The following free software programs are recommended: Google Chrome or Mozilla Firefox web browsers, Open Office (version 3.3 or newer), Zotero (version 3.0 or newer), Audacity (version 1.3 or newer), and iTunes (version 10 or newer).

Email

The University provides all staff and students with a Gmail and Google Docs account.

Podcasts

The University is a member of iTunes U and many papers will provide material via podcasts.

Internet Access

We strongly recommend that students have a high-speed internet connection (broadband). If broadband is unavailable in your area then a dial-up connection is required.

Virus or Malware Protection

For students using a computer with the Microsoft Windows operating system we strongly recommend installing antivirus software and malware removal tools. Both Microsoft Security Essentials and Avast are freely available and downloadable antivirus software programs that are highly recommended. Other antivirus programs to consider include Symantec, Kaspersky, McAfee and AVG. The following malware removal tools are free and also highly recommended for Windows OS users: Windows Malicious Software Removal Tool, Malwarebytes Anti-Malware Free, and SuperAntiSpyware Free.

Student Laptop Support Office

The Faculty maintains a Student Laptop Support Office (TT.1.16, Monday to Friday 10am–3pm during Semesters A and B). Education students with privately-owned laptops and WiFi-capable mobile devices (ie smartphones and tablet devices) can receive free technical advice and assistance. A free CD is available to students that contains useful free and open source software.

Preparing for Tertiary Study

Waikato Pathways College prepares you for degree and advanced study within the University. Waikato Pathways College brings together English Language bridging and foundation programmes, academic learning support for students throughout their university studies, continuing education programmes and provides a home for new and developing projects.
Sport and Leisure Studies Contacts

Faculty of Education

The Departmental Administrator
Department of Sport and Leisure Studies
Freephone: 0800 83 22 42 extn 4629
Phone: +64 7 838 4629
Fax: +64 7 838 4555
Email: splsadmin@waikato.ac.nz
Website: www.waikato.ac.nz/education

The Programme Studies Administrator (Undergraduate/Postgraduate Enrolment Advice)
Department of Sport and Leisure Studies
Freephone: 0800 83 22 42 extn 7721
Phone: +64 7 838 7721
Fax: +64 7 838 4555
Email: studyleisure@waikato.ac.nz or damions@waikato.ac.nz
Website: www.waikato.ac.nz/education

Postal Address
Department of Sport and Leisure Studies
Faculty of Education
University of Waikato
Private Bag 3105
Waikato Mail Centre
Hamilton 3240
New Zealand

Physical Address
Department of Sport and Leisure Studies
Faculty of Education
University of Waikato
Gate 5, Hillcrest Road
Hillcrest, Hamilton 3216
New Zealand
ACTIVE AND DOING IT
MAHIA TE MAHI HEI PAINGA MŌU