



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

2017

Sport, Health and Human Performance Handbook



TE KURA TOI TANGATA
FACULTY OF EDUCATION

Welcome to Waikato

From modest beginnings in 1964, the University of Waikato is now one of the world's leading universities, and the university-of-choice for more than 12,000 students annually. Professor Neil Quigley joined the University as its fifth Vice-Chancellor in 2015 and has given fresh impetus to our continued development.

The University campus is undergoing significant enhancement, with construction of the new multi-million dollar Law and Management building well underway. It will provide state-of-the-art facilities for our staff and students.

Research is the University's lifeblood and we continue to produce research and researchers who are providing genuine answers to some of the key problems being faced by industries, governments and nations. One of New Zealand's major research organisations, the University of Waikato plays a key role in the regional economy and makes significant contributions to the national innovation system. We have six research institutes which enable our postgraduate students to continually contribute to regional, national and global research. This emphasis on producing meaningful research flows through to our students, who are committed to making a real difference for their employers.

To prepare students for the increasingly competitive job market, we provide work experience while they study, and many courses have components that mirror real-life situations so students are prepared for the challenges they face in the workplace. This creates graduates who are work-ready and attractive to employers.

The University of Waikato continues to provide a dynamic, culturally diverse and inspiring environment for our student population. When you graduate from this university you will be well prepared for the challenges that lie ahead.



Welcome to Sport, Health and Human Performance

Tēnā koutou katoa. Welcome to Sport, Health and Human Performance.

By entering this degree you are joining a community of professionals, participants, researchers, and observers in sport, recreation, exercise and health.

Students examine sport, recreation, exercise and health in ways that stretch imaginations and understandings of the significance of movement experiences in the lives of individuals and groups. Working alongside youth, seniors, individuals, teams, whānau, communities and organisations, students in Sport, Health and Human Performance will explore new ideas, fresh ways of looking at issues and challenges, and identify strategies for the future. Collectively students will be challenged to consider how they can contribute to enhancing individuals' performance and pleasure derived from their chosen activities.

Our team of internationally recognised research-informed lecturers bring the latest knowledge, theories and applications to lectures, tutorials and laboratories. Lecturers are there to support you through your academic endeavours, whilst also challenging you to develop as graduates who are well positioned to create better futures in sport, recreation, exercise and health for you and other members of your community. The interdisciplinary nature of Sport, Health and Human Performance will ensure you are well placed to support and enhance understandings and practices in movement settings in our communities.



Note: Students are strongly advised to read the contents of this handbook and to retain it for the entire period of their Sport, Health and Human Performance programme. Please also refer to the Student Survival Guide for other essential information. For any teacher education programmes consult the Teacher Education Handbook. For postgraduate programmes consult the Postgraduate Studies in Education Handbook. Information is correct at time of publication (2017). Some papers or programmes may be subject to change or cancellation. Te Kura Toi Tangata Faculty of Education reserves the right to change, cancel or withdraw papers or programmes subject to availability.

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Key contacts

Dean's Office

The Dean's Office is responsible for strategic planning and general management.

Acting Dean

Russell Yates

TC.2.32

russell.yates@waikato.ac.nz

Kaiurungi

Karaitiana Tamatea

TT.3.06

karaitiana.tamatea@waikato.ac.nz

Te Oranga School of Human Development and Movement Studies

Schools are responsible for the teaching functions of the Faculty. Every academic member of staff is a member of a school. The Head of School is responsible for the organisation and management of each school. Te Oranga School of Human Development and Movement Studies deals with all matters relating to Sport, Health and Human Performance papers and programmes.

Head of School

Associate Professor Sally Peters

sally.peters@waikato.ac.nz

School Administrator

Courtney Kelly

courtney.kelly@waikato.ac.nz

School Manager

Karen Harris

karen.harris@waikato.ac.nz

General enquiries splsadmin@waikato.ac.nz

See waikato.ac.nz/education for a full description of the schools within Te Kura Toi Tangata Faculty of Education.

Student recruitment, advice and support

Student enrolment (undergraduate and postgraduate) with Student and Academic Services.

Academic and Student Administration Office

Undergraduate enquiries

Front desk at Te Kura Toi
Tangata Faculty of Education

teach@waikato.ac.nz

Postgraduate enquiries

Tracey Rowan

TC.2.46

educ_grad@waikato.ac.nz

Academic advice on planning and development.

Associate Professor Robert Rinehart

TT.7.16A

robert.rinehart@waikato.ac.nz

Joe McQuillan

TT.7.09

joe.mcquillan@waikato.ac.nz

Mentoring support

 Personal and academic support for Māori and Pacific students.

Shirley Tuteao

TC.1.02

maorimentor@waikato.ac.nz

Computer Support Manager

 All matters relating to computer support.

Paul Cowan

TC.1.21 (TT main block entrance)

Bachelor of Sport, Health and Human Performance

The Bachelor of Sport, Health and Human Performance (BSHHP) is a three-year degree that prepares you for taking a lead role in the sport, health and human performance industry. The broad variety of papers covers the many avenues for sport, health and human performance such as sports (formal and lifestyle), outdoor-adventure experiences, well-being, applied exercise science, performing arts, and creative practices. This programme examines sport, health and human performance; national and community structures; plus the cultural, psychological, physiological, pedagogical and sociological aspects of sport, health and human performance.

See page 8 for the BSHHP Degree Planner.

Admission

As a general guide, to be accepted into the BSHHP programme you need entry to university and a good standard of achievement in your previous education. For further information about these requirements and to apply online go to waikato.ac.nz/enrol

Note: Candidates interested in sport, health and human performance and teaching might like to consider the Bachelor of Teaching and Bachelor of Sport, Health and Human Performance Conjoint programme. For further information about this four-year qualification request a Teacher Education Handbook from the Faculty's Academic and Student Administration Office.

Regulations for the Bachelor of Sport, Health and Human Performance

- Candidates for the degree of Bachelor of Sport, Health and Human Performance must enrol and follow a programme of study in Te Kura Toi Tangata Faculty of Education for at least three years.
- The programme of study for the degree comprises 360 points at 100, 200, and 300 levels, including at least 240 points above 100 level and 80 points above 200 level.
- Candidates must complete the requirements of the major, Sport, Health and Human Performance.
- To complete the requirements of the Sport, Health and Human Performance major, candidates must gain 120 points above 100 level including 60 points above 200 level. Candidates must also meet any specific requirements prescribed in the Sport, Health and Human Performance entry in the *2017 University of Waikato Calendar*.
- Candidates must also complete at least 70 points, including at least 40 points above 100 level, in a subject or subjects other than the major.
- Candidates may take a maximum of 120 points (8 papers) in subjects from outside Sport, Health and Human Performance.
- The Dean or delegated authority may vary or waive these regulations in individual cases.

Bachelor of Sport, Health and Human Performance degree planning

The Bachelor of Sport, Health and Human Performance (BSHHP) has one major area of study: Sport, Health and Human Performance. As a student you must complete 120 points above 100 level including 60 points above 200 level from the Sport, Health and Human Performance papers. This allows you to structure the degree according to your interests.

The first year of the BSHHP is designed to give all students an introduction to the cultural, psychological, physiological, pedagogical and sociological aspects of sport, health and human performance. You are required to take a series of compulsory year one papers. In addition, you will also have scope to make some choices that support you to either follow another area of interest or strengthen a key area of interest. If you need advice on possible choices, please ask.

In your second year, you then have the option of choosing one of three SHHP specialisations, which group related papers to form a coherent specialisation in a particular area. You are not required to select a specialisation but they do enable you to shape your qualification according to your interests and needs.

Note: the BSHHP is a 360 point degree in total, see page 9 for further details.

Specialisations

Students are free to choose papers within, across and outside specialisations. To ensure the Sport, Health and Human Performance degree provides each student with a suitable course of study to provide for his or her interests, potential career and/or area for further study, students are urged to seek advice on paper choices throughout their degree.

Movement Cultures

Students who select the Movement Cultures specialisation will develop an understanding of social and cultural aspects of consuming, producing and experiencing sport, health and human performance in contemporary and historical contexts. Students will critically explore movement across a range of settings, considering issues such as power and politics, identity, gender, race, inclusion, equity and diversity. In addition, students will gain an interdisciplinary understanding of contemporary local and global trends within movement cultures. The Movement Cultures specialisation will benefit students in a broad range of career paths requiring problem-solving, creativity, critical thinking, communication and reflective processing skills.

Students in this specialisation must include:

SPLS203 Sport and Leisure in Society

SPLS304 Media, Sport and Culture

SPLS307 Play, Games and Culture

and at least one of the following papers:

SPLS210 Sport for Children and Youth

SPLS212 Movement, Diversity and Equity

Applied Movement Sciences

Students who select the Applied Movement Sciences specialisation will critically explore how the application of scientific principles can enhance health and well-being, fitness, and performance. Students will be introduced to an array of disciplines including anatomy, biomechanics, exercise prescription, movement analysis, nutrition, physiology, psychology, and strength conditioning. Students will develop skills and knowledge to utilise scientific principles to inform best practice, examine current practices and explore innovative strategies in the promotion, maintenance and enhancement of physical activity, exercise and sport. Students specialising in Applied Movement Sciences will develop the skills and knowledge necessary to thrive in a dynamic workspace across a range of movement contexts.

Students in this specialisation must include:

SPLS204 Physiology of Physical Activity

SPLS303 Prescribing Physical Activity and Exercise

and at least one of the following papers:

SPLS207 Nutrition and Well-being

SPLS215 Foundations of Exercise Prescription

and at least one of the following papers:

SPLS302 Sport and Exercise Psychology

SPLS306 Advances in Skill Learning, Performing and Rehabilitation

SPLS311 Healthy Communities, Healthy Lifestyles

People, Movement and Professional Practices

Students who select the People, Movement and Professional Practices specialisation will develop an understanding of contemporary knowledge and skills relevant to teaching, coaching, leading, volunteering and instructing in diverse movement contexts. Students will critically explore theory and practice from the perspective of movement as educational. In addition, students will gain an understanding of the social and cultural significance of movement in community and education settings. Those specialising in People, Movement and Professional Practices will develop critical thinking, planning, communication, reflective and contextually relevant skills necessary to contribute to and lead equitable movement opportunities for all members of their community.

Students in this specialisation must include:

SPLS205 Physical Education and Sport Pedagogy

SPLS310 Instructing in Sport and Leisure Settings

SPLS320 Health and Movement Education in Schools

and at least one of the following papers:

SPLS201 Leadership in Sport and Leisure

SPLS213 Principles and Practices for Leading Outdoors

Other pathways

Considering teaching?

Students who are considering a career in teaching are urged to make careful paper choices. Key papers to consider in the BSHHP degree (beyond 100 level) include SPLS205, SPLS210, SPLS212, SPLS310 and SPLS320. In addition, to gain a knowledge base linked to working in education settings it is important to take a balance of papers that include those with an outdoors focus, a sociocultural focus and a biophysical focus. Students considering a career in teaching are strongly encouraged to seek advice from the Academic and Student Administration Office for enrolments, or Associate Professor Robert Rinehart or Joe McQuillan for academic planning and development to help them with their programme planning.

Event management

Students in the BSHHP programme may also complete the Event Management specialisation offered by the Waikato Management School. To complete this specialisation you must include:

MCOM239/339 Events and Communication Management

TOMG309 Sustainable Events Operations and Venue Management

TOMG404 Event Management Strategies

Health communication

The health industry is growing and has significant opportunities for research and career pathways in New Zealand and internationally. There is a need, and niche, for health communication specialists. SPLS311 Healthy Communities, Healthy Lifestyles aligns with a series of papers offered by the Waikato Management School, for those students who may wish to explore health promotion and communication further.



Bachelor of Sport, Health and Human Performance

SHHP Major							SHHP papers			Outside of SHHP*	
100	SPLS101	SPLS102	SPLS103	SPLS104	SPLS107	either SPLS106 or SPLS105					
	Compulsory										
200											
300											

**You must complete 70pts outside SHHP*

For full list of subjects outside of SHHP visit papers.waikato.ac.nz/subjects

*Conjoint BTchg/SHHP students will be exempt from SPLS102.

Sport, health and human performance is a multi-billion dollar industry encompassing great diversity. To help locate yourself in this industry, you must choose your programme of study carefully. As you progress through your degree, your studies will open up new insights, opportunities and perspectives.

Other experiences that will enhance your learning:

- Seek opportunities for a range of voluntary and paid work experiences
- Consider participating in courses offered by professional organisations such as Education Outdoors New Zealand, New Zealand Mountain Safety Council, Waikato Institute for Leisure and Sport Studies, School Team Coach, YMCA and YWCA, Sport Waikato or other Regional Sports Trusts, University Sport and Recreation Centre, Unity Dance Club on campus, Physical Education New Zealand, Recreation Association of New Zealand, National/Regional Sporting Organisations
- Volunteer at events
- Take on committee membership roles.

Refer to page 5 for specialisation paper requirements.

Undergraduate paper descriptions

Key to paper codes

ALED	Arts and Language Education
MCOM	Management Communication
MKTG	Marketing
SPLS	Sport, Health and Human Performance
TESP	Teaching
TIKA	Tikanga Māori

Key to location codes

HAM	Hamilton (Hillcrest Campus)
NET	Internet (fully online)
TGA	Tauranga (Windermere Campus)
NTG	Internet (Tauranga)

Key to semester codes

A	First semester
B	Second semester
C	Outside normal semester times
S	Summer School (January – February)
Y	Full year



100 level papers 15 points

First year students must complete six compulsory papers:

SPLS101

SPLS102

SPLS103

SPLS104

SPLS107

AND either SPLS105 or SPLS106

SPLS101-17A (HAM) – Social and Cultural Aspects of Sport and Leisure

This foundation paper examines the socio-cultural dimensions of sport and leisure by providing an introductory and comparative analysis of key social science disciplines: sociology, philosophy, psychology and history.

Assessment: Internal 60%, examination 40%

Lecturer: Dr Amy Marfell extn 7864

Email: amy.marfell@waikato.ac.nz

Note: This is a compulsory paper.

SPLS102-17B (HAM) – Concepts of Sport and Leisure

A study of the nature and meaning of sport and leisure; an overview of leisure concepts; an examination of current trends, issues and practices; an historical perspective on leisure; and the significance of sport and leisure to the individual and society.

Assessment: Assignments and in-class work 60%, final examination 40%

Lecturer: Dr Hamish Crocket extn 6529

Email: hamish.crocket@waikato.ac.nz

Note: This is a compulsory paper.

SPLS103-17B (HAM) – Introduction to Exercise Physiology

An introduction to the study of cardiorespiratory and neuromuscular physiology with application to health, physical activity and sport performance. The course will also provide an introduction to different methods of exercise testing for a range of populations.

Assessment: Laboratory reports and assignments 60%, final examination 40%

Laboratory: A compulsory two-hour laboratory every week

Lecturer: Dr Matt Driller extn 7735

Email: matt.driller@waikato.ac.nz

Note: This is a compulsory paper.

SPLS104-17A (HAM) – Anatomy and Biomechanics of Human Movement

An introduction to functional anatomy and biomechanical principles in human movement.

Assessment: Tests, assignments and practicals 60%, final examination 40%

Practical: Students are required to participate in practical sessions

Lecturer: Dr Matt Driller extn 7735

Email: matt.driller@waikato.ac.nz

Note: This is a compulsory paper.

SPLS105-17B (HAM) – Dance, Movement and Culture

This paper provides practical experience with different styles of dance and an examination of how these are influenced by societal and cultural issues. Enrolment in this paper is limited to 45 students.

Assessment: *Practical and written assignments, final performance 100%*

Text: *Smith-Autard, J.M. (2004). Dance Composition: A Practical Guide to Creative Success in Dance Making (5th ed.). London: AC & Black (Recommended)*

Lecturer: *Associate Professor Karen Barbour extn 7738*

Email: *karen.barbour@waikato.ac.nz*

Note: *Students are required to take either SPLS105 or SPLS106.*

SPLS106-17B (HAM) – Acquiring and Performing Movement Skills

This paper introduces fundamental principles and theories that are thought to underlie how movement skills are acquired, taught and performed.

Assessment: *Internal 100%*

Text: *Readings will be provided*

Lecturer: *Professor Rich Masters extn 6206*

Email: *rich.masters@waikato.ac.nz*

Note: *Students are required to take either SPLS105 or SPLS106.*

SPLS107-17A (HAM) – Educating in Movement Settings

This paper provides an introduction to teaching and learning movement so you can be an effective movement educator (teacher, coach, manager, parent and/or instructor) in a range of settings. This paper has a practical component.

Assessment: *Internal 100%*

Lecturer(s): *Dr Kirsten Petrie extn 6544*

kirsten.petrie@waikato.ac.nz

Associate Professor Clive Pope extn 7838

clive.pope@waikato.ac.nz

Note: *This is a compulsory paper.*

TIKA157-17B (HAM) – Ngā Mahi a Rehia: Leisure Pursuits of the Māori

An introduction to the theoretical and practical components of Kapa Haka as a means of communication and cultural expression in the Māori world.

Assessment: *Internal 100%*

Prerequisite(s): *MAOR100 is recommended for students with no prior knowledge of the Māori culture*

Note: *This paper is taught in English.*

ALED100-17A/B (HAM), 17A/B (NET) & 17A (TGA) – Writing for University Purposes

This paper introduces the writing process: generating ideas; researching the topic; composing drafts; editing; register, tone, appropriate language; writing conventions; critical thinking; critical review, report and essay writing. It is a practical paper for students of any discipline who are concerned about the adequacy of their language control and written expression for university study.

Lecturer: *TBC*

Papers for Teacher Education students only 15 points

TESP122-17A/B (HAM), 17B (TGA), 17C (NET) & 17C (NTG) Learning and Teaching Health and Physical Education

This paper will develop knowledge and understanding about teaching and learning in health and physical education for Years 1-8.

Assessment: *Internal 100%*

Lecturer: *TBC*

Note: *TESP papers are for Teacher Education students. TESP122 - 17C (NET) and (NTG) include compulsory block periods.*

TESP147-17C (HAM) Physical Education Years 7-10

Learning and teaching of physical education for Years 7-10.

Assessment: *Internal 100%*

Lecturer: *TBC*

Note: *TESP papers are for Teacher Education students.*

TESP148-17C (HAM) Health Education Years 7-13

The learning and teaching of Health Education for Years 7-13.

Assessment: *Internal 100%*

Lecturer: *TBC*

Note: *TESP papers are for Teacher Education students.*



200 level papers 20 points

Second year students are required to study six papers.

SPLS201-17B (HAM) – Leadership in Sport and Leisure

A study of leadership theory, the concept of leadership, and the characteristics of effective leadership in the sport and leisure industry.

Prerequisite(s): 60 points at 100 level

Assessment: Assignments, tests, tutorials 60%, final examination 40%

Text: Readings will be provided

Lecturer: Associate Professor Karen Barbour extn 7738

Email: karen.barbour@waikato.ac.nz

SPLS202-17B (HAM) – Psychology of Sport and Leisure

This paper provides an introduction to the basic psychological theories and concepts of sport and leisure behaviour. Psychological and social psychological processes will be examined in order to understand what influences an individual's behaviour in a variety of sport and leisure settings.

Prerequisite(s): 60 points at 100 level

Assessment: Written assignments and tests 60%, final examination 40%

Text: Booklet of readings to be purchased from Waikato Print

Cox, R. H. (2012) Sport psychology: Concepts and applications. New York: McGraw- Hill. ISBN978-0-07-802247-0

Lecturer: Dr Hamish Crocket extn 6529

Email: hamish.crocket@waikato.ac.nz

SPLS203-17B (HAM) – Sport and Leisure in Society

A critical examination of sport and leisure from a sociocultural perspective. The content will focus on competitive sport, entertainment, travel, the outdoors, and leisure consumption.

Prerequisite(s): 60 points at 100 level

Assessment: Written assignments and tests 65%, final examination 35%

Text: Coakley, J., Hallinen, C., Jackson, S., & Mewett, P. (2009). Sports in society: Issues and controversies in Australia and New Zealand. Sydney: The McGraw-Hill Companies

Lecturer: Associate Professor Robert Rinehart extn 7957

Email: robert.rinehart@waikato.ac.nz

SPLS204-17A (HAM) – Physiology of Physical Activity

An examination of the physiological concepts and principles underlying human response and adaptation to physical activity.

Prerequisite(s): SPLS103

Assessment: Laboratory reports and tests 60%, final examination 40%

Text: Readings will be provided

Laboratory: A compulsory three-hour laboratory every two weeks

Lecturer: Dr Brett Smith extn 7863

Email: brett.smith@waikato.ac.nz

SPLS205-17B (HAM) – Physical Education and Sport Pedagogy

Through reflection on, and engagement in, the teaching and coaching process students will develop an understanding of effective pedagogy. This paper includes a compulsory practical component.

Prerequisite(s): 60 points at 100 level

Assessment: Practical and written assignments 100%

Text: Readings will be provided

Lecturer: Dr Kirsten Petrie extn 6544

Email: kirsten.petrie@waikato.ac.nz

SPLS207-17A (HAM) – Nutrition and Well-Being

The aim of this paper is to provide you with an understanding of nutrition and the relationship of everyday nutritional choices to optimal health, well-being, physical activity and lifestyle.

Prerequisite(s): 60 points at 100 level

Assessment: Internal 40%, examination 60%

Text: Ministry of Health (2003). Food and Nutrition Guidelines for Healthy Adults – a background paper. Weekly readings will also be provided (recommended).

Lecturer: Joe McQuillan extn 6447

Email: joe.mcquillan@waikato.ac.nz

SPLS208-17A (HAM) – Choreographing for Places and Sites

This paper offers students an opportunity to experience and critically consider the roles of movement in specific places and sites such as urban environments, public recreational facilities and gardens. Drawing upon their own movement experiences and knowledge students will actively participate in activities, creative process and choreographic tasks to investigate place-making and community, and to create events, interventions, trails and performances.

Prerequisite(s): 60 points at 100 level

Lecturer: Associate Professor Karen Barbour extn 7738

Email: karen.barbour@waikato.ac.nz

SPLS209 – Learning in Outdoor and Adventure Environments (Not offered in 2017)

This paper examines how different approaches to learning impact on participants' experiences and learning in outdoor and adventure environments. Particular emphasis is placed on how learning theories impact on programme design and instructional style in contemporary settings in Aotearoa/ New Zealand. Compulsory field trips provide opportunities for students to engage with the issues in practical situations. Enrolment in this paper is limited to 60 students.

SPLS210-17A (HAM) – Sport for Children and Youth

A study of children and youth in the sport culture, as well as an examination of current trends, issues and practices in contemporary sport. A compulsory practical component is part of this paper.

Prerequisite(s): 60 points at 100 level

Assessment: Observation project, test and written assignment 100%

Text: Readings will be provided

Lecturer: Associate Professor Clive Pope extn 7838

Email: clive.pope@waikato.ac.nz

SPLS212-17A (HAM) – Movement, Diversity and Equity

This paper explores conceptual and practical understandings of diversity that support equitable sport and leisure experiences for all movers. This paper includes a compulsory applied component.

Prerequisite(s): 60 points at 100 level

Assessment: Internal 100%

Text: Readings will be provided

Lecturer: Associate Professor Belinda Wheaton extn 6205

Email: belinda.wheaton@waikato.ac.nz

SPLS213-17A (HAM) – Principles and Practices for Leading Outdoors

This paper explores the nature and practice of outdoor education in Aotearoa New Zealand. It has a particular emphasis on outdoor leadership theories and approaches and their application in outdoor settings. This paper has compulsory practical components including a field trip.

Prerequisite(s): 60 points at 100 level

Assessment: Written assignment, fieldwork, seminar 100%

Text: Readings will be provided

Lecturer: Marg Cosgriff extn 378794

Email: marg.cosgriff@waikato.ac.nz

SPLS214-17B (HAM) – Community Dance

This paper offers an introduction to community dance, focusing on developing understandings of creative processes, community development, well-being and social justice within diverse dance settings. Students will experience dance through active participation in classes, dance events and discussion, develop their embodied knowledge, and critically consider approaches that foster participation and inclusion through dance across multiple contexts and purposes.

Prerequisite(s): 60 points at 100 level

Assessment: Practical and written assignments 100%

Lecturer: Associate Professor Karen Barbour extn 7738

Email: karen.barbour@waikato.ac.nz

SPLS215-17B (HAM) – Foundations of Exercise Prescription

This paper introduces students to the study of safe and effective exercise prescription to meet a range of health, fitness and performance goals. Topics covered will be explored from both theoretical and practical perspectives and include prescreening, testing, monitoring, periodisation and programme management.

Prerequisite(s): SPLS103; SPLS104

Assessment: Assignments 60%, exam 40%

Text: Readings will be provided

Lecturer: Dr Brett Smith extn 7863

Email: brett.smith@waikato.ac.nz

TIKA257-17A (HAM) – Kapa Haka: Noble Dances of the Māori

This paper is a further examination of the theoretical and practical components of Kapa Haka, as an influential and political phenomena of expression of Aotearoa/New Zealand and its influence on the landscape.

Prerequisite(s): TIKA157 or relevant knowledge and experience

Assessment: Internal 100%

Lecturer: TBC

Papers for teacher education students only

TESP247-17C (HAM) Physical Education Years 11-13

Learning and teaching of Physical Education for Years 11-13.

Assessment: Internal 100%

Lecturer: TBC

Note: TESP papers are for Teacher Education students.

300 level papers 20 points

Third year students are required to study six papers

SPLS301-17C (HAM) – Practicum in the Sport and Leisure Industry

This paper aims to help develop students' critical understanding of issues and concepts relating to the promotion, management and provision of sport and leisure in Aotearoa/New Zealand. The paper requires a period of work experience in an appropriate and approved sport and leisure organisation.

Assessment: Reflective journal, case study, workshop and conference presentation 100%

Lecturer: Dr Brett Smith extn 7863

Email: brett.smith@waikato.ac.nz

Note: Entry criteria applies. Please contact Dr Brett Smith to register interest in advance of enrolment.

SPLS302-17A (HAM) – Sport and Exercise Psychology

This paper provides a critical examination of the theoretical and practical issues in sport and exercise psychology associated with performance enhancement for athletes and coaches, and improving motivation and adherence.

Prerequisite(s): 40 points at 200 level

Assessment: Written assignments, journal and test 70%, exam 30%

Text: Readings booklet to be purchased from Waikato Print

Lecturer: Dr Hamish Crocket extn 6529

Email: hamish.crocket@waikato.ac.nz

SPLS303-17B (HAM) – Prescribing Physical Activity and Exercise

This paper involves prescribing physical activity for individuals and groups with reference to their specific needs, trends and issues in exercise prescription, the adoption of a physically active lifestyle and future directions in fitness.

Prerequisite(s): SPLS204 or SPLS215

Assessment: Written assignments, laboratory reports 100%

Text: Readings will be provided

Lecturer: Dr Brett Smith extn 7863

Email: brett.smith@waikato.ac.nz

SPLS304-17B (HAM) – Media, Sport and Culture

This paper expands students' critical understandings of the role of the media in the production and consumption of sport, health and movement culture.

Prerequisite(s): 40 points at 200 level

Assessment: Written assignments and test 100%

Text: Readings will be provided

Lecturer: Dr Amy Marfell extn 7864

Email: amy.marfell@waikato.ac.nz

SPLS305 – Researching Sport and Leisure Experiences (Not offered in 2017)

This paper examines how research can be used to understand, interpret and represent various aspects of sport and leisure. It introduces students to the research process, providing opportunities to experience parts of this process firsthand. Additionally, the proviso of this paper allows for consideration of the strengths and weaknesses of various research approaches in different contexts in answering different sets of questions.

SPLS306-17B (HAM) – Advances in Skill Learning, Performing and Rehabilitation

This paper examines historical and contemporary approaches to skill acquisition/motor learning, with emphasis on the role of conscious and non conscious processes in learning or relearning skills in sport and rehabilitation settings. A compulsory practical component will encourage students to consider how theories of skill learning are applied to movements in the real world and how movements in the real world inform theories of skill learning.

Prerequisite(s): 40 points at 200 level

Assessment: Internal 100%

Lecturer: Professor Rich Masters extn 6206

Email: rich.masters@waikato.ac.nz

SPLS307-17A (HAM) – Play, Games and Culture

A critical study of play and games as leisure activities in a changing society. The meaning of play and games is examined in different cultural contexts and as part of individual life experiences.

Prerequisite(s): 40 points at 200 level

Assessment: Internal 100%

Text: Readings will be provided

Lecturer: Associate Professor Robert Rinehart extn 7957

Email: robert.rinehart@waikato.ac.nz

SPLS308-17A (HAM) – Performing Dance

An advanced study of choreography and production that culminates in a formal public dance performance.

Prerequisite(s): SPLS208 or SPLS214

Assessment: Practical and written assessment, final performance 100%

Text: Smith-Autard, J.M. (2004). Dance Composition: A Practical Guide to Creative Success in Dance Making (5th ed.). London: AC & Black

Lecturer: Associate Professor Karen Barbour extn 7738

Email: karen.barbour@waikato.ac.nz

SPLS309-17A (HAM) – Adventure, Sustainability and the Outdoors

This paper critically examines theory and practice related to adventure and sustainability in the outdoors. This is achieved through a combination of practical experience, theoretical learning and critical reflection.

Assessment: Assignments, case study 100%

Text: Readings will be provided

Lecturer: Marg Cosgriff extn 378794

Email: marg.cosgriff@waikato.ac.nz

SPLS310-17B (HAM) – Instructing in Sport and Leisure Settings

An examination of how the instructional process in a range of physical activities contributes to providing a quality experience.

Prerequisite(s): 40 points at 200 level

Assessment: Research, critique, self-reflection, readings responses 60%, final examination 40%

Text: Readings will be provided

Lecturer: Associate Professor Clive Pope extn 7838

Email: clive.pope@waikato.ac.nz

SPLS311-17T (HAM) – Healthy Communities, Healthy Lifestyles

This paper will enable students to develop a critical sociological perspective of health promotion and the relationship between the individual, community and public health policies which may affect their adoption of healthy lifestyles.

Prerequisite(s): 40 points at 200 level

Assessment: Written assignment, presentation 100%

Text: Readings will be provided

Lecturer: Debi Futter-Puati extn 8472

Email: debi.futter-puati@waikato.ac.nz

SPLS320-17C (HAM) – Health and Movement Education in Schools

This paper investigates influences that shape health and movement related programmes and practices in schools, and the role of teachers as advocates for quality educational experiences for all young people. This paper focus on the intersection between health education, school-wide health promotion programmes, physical education, outdoor education and school sport.

Prerequisite(s): 40 points at 200 level

Assessment: Internal 100%

Lecturer: Dr Kirsten Petrie extn 6544

Email: kirsten.petrie@waikato.ac.nz

Note: SPLS320-17C = Weeks 9-17

SPLS390-17A/B (HAM) (NET) & 17S (HAM) (NET) – Directed Study

A Directed Study is an independent study on a topic of interest to the student. Please note the summer programme should have a practical emphasis. Admission is at the discretion of the SPLS390 co-ordinator, subject to an approved topic and sport and leisure studies staff member willing to act as a supervisor. Therefore, it is important to commence discussions regarding your topic and supervisor well in advancement of the enrolled semester's commencement.

Prerequisite(s): 40 points at 200 level in Sport, Health and Human Performance

Assessment: Presentation 100%

Admission: Paper Co-ordinator signed approval prior to semester commencement.

MCOM339-17A (HAM) & 17A (TGA) – Events and Communication Management

Event management is a strategic public relations, marketing and communication tool for organisations of all sizes. This experiential learning paper draws together best practice in event and communication management from a practical business and operational perspective. The paper covers all aspects of event planning. Students will research, design, plan and implement an event for a client.

Restriction(s): MCOM239

Assessment: 100%

Lecturer: Dr Fabrice Desmarais extn 6113

Email: fabrice.desmarais@waikato.ac.nz

MKTG356-17B (HAM) & 17B (TGA) – Sports and Event Marketing

This paper will develop the knowledge and skills needed for students to critique, establish and implement marketing strategies in the sport industry as well as sport event management.

Prerequisite(s): MKTG151, MKTG209 or SPLS201

Lecturer: Dr Alexandra Hess extn 6219

Email: alexandra.hess@waikato.ac.nz

Note: TGA programme offered through video-conference.



Postgraduate information

Contacts

Sport, Health and Human Performance Postgraduate Studies Adviser

Academic Advice

Dr Matt Driller

Phone 07 838 4466 extn 7735

Email matt.driller@waikato.ac.nz

Postgraduate study online (NET) requirements

Te Oranga School of Human Development and Movement Studies offers an honours degree, postgraduate diploma, and a masters degree in Sport, Health and Human Performance taught in Hamilton and entirely online. This provides access to advanced study in a format that allows you to advance your qualifications in Sport, Health and Human Performance while continuing to work from a variety of locations.

See *Computer Requirements for Online Study* page 37.

Master of Sport, Health and Human Performance programme

Master of Sport, Health and Human Performance

The Master of Sport, Health and Human Performance (MSHHP) is a postgraduate degree designed for students wishing to pursue advanced studies in sport, health and human performance. The degree programme is intended to foster an understanding of recent advances in sport, health and human performance and to explore the implications of this research for practice in the Aotearoa/ New Zealand and international context.

The MSHHP degree combines taught papers with supervised research. It requires 180 points at 500 level, which must include a research methods paper and an independent, supervised research paper. Students may apply to take up to 30 points from papers offered in another subject, but must also meet the prerequisite(s) for such choices. Students intending to go on to doctoral study should enrol in a thesis or dissertation. A masters degree can be completed in one calendar year of full-time study, or up to four years part-time. All papers are offered online.

Admission

- Students who have a BSHHP or other approved degree, with at least a B grade average in their third year papers are eligible for the 180 masters.
- Students who have a BSHHP(Hons) or PGDip(SHHP) with at least a B grade average are eligible to complete the MSHHP with 120 points.

Other graduate and postgraduate programmes

Graduate Diploma in Sport, Health and Human Performance

One year full-time study – Entry criteria applies

The GradDip(SHHP) provides an opportunity for graduates from areas outside Sport, Health and Human Performance who want to broaden their knowledge of sport, health and human performance by completing a recognised course of study.

It consists of at least 120 points at 100 level or more in Sport, Health and Human Performance including at least 80 points at 300 level or above. As well as papers in Sport, Health and Human Performance, it is possible to include papers in other subjects offered in the University. This programme can be used as a 'bridge' to the Postgraduate Diploma in Sport, Health and Human Performance.

Admission

A bachelors degree of the University of Waikato or a qualification considered by the Academic Board as being equivalent.

Graduate Diploma of Teaching

See page 25.

Bachelor of Sport, Health and Human Performance with Honours

The BSHHP(Hons) is for high-performing students who wish to continue their studies in a specified area of sport, health and human performance. In order to complete the BSHHP(Hons) requirements, candidates must gain 120 points at 500 level including either DSOE557 or SPLS501 and SPLS590.

Admission

A minimum B+ grade average in the Bachelor of Sport, Health and Human Performance degree or a qualification considered by the Academic Board as being equivalent.

Postgraduate Diploma in Sport, Health and Human Performance

The PGDip(SHHP) is for students wishing to pursue advanced study in sport, health and human performance. It aims to foster an interest and understanding that derives from the latest research in sport, health and human performance, ultimately promoting future professional leadership in this industry. The Postgraduate Diploma consists of 120 points at 500 level.

Doctor of Philosophy

A PhD degree is awarded to candidates who have successfully completed approved and supervised research and presented the results lucidly in a thesis which:

- critically investigates an approved topic of substance and significance, and
- demonstrates expertise in the methods of research and scholarship, and
- displays intellect and makes a substantial original contribution to the subject area concerned, and
- is of publishable quality.

For more information about thesis study consult the *Higher Degrees Handbook* which can be downloaded from: calendar.waikato.ac.nz/assessment/dissertations.html

Postgraduate paper descriptions

Key to paper codes

DSEO	Education
HDCO	Human Development and Counselling
MKTG	Marketing
PROF	Professional Studies in Education
SPLS	Sport, Health and Human Performance
TESP	Teacher Education

Key to location codes

HAM	Hamilton (Hillcrest Campus)
NET	Internet
PO	Partially online
TGA	Tauranga (Windermere Campus)
NTG	Internet (Tauranga)
FO	Fully online
SO	Supported online

Key to semester codes

A	First semester
B	Second semester
C	Outside normal semester times



500 level papers 30 points

SPLS501-17A (HAM) – Researching Sport and Leisure

This paper involves an advanced study of theoretical and philosophical understandings of research.

Co-ordinator: Associate Professor Belinda Wheaton extn 6205

Email: belinda.wheaton@waikato.ac.nz

Assessment: Internal 100%

DSOE557-17A (HAM) (TGA), 17B (NET) & 17S (BLK) – Research Methods

This paper introduces students to the major educational research paradigms, methodologies appropriate to collecting data in schools (including interviews, observations, surveys, case studies), action research, literature reviews, critiquing research, and report writing. It includes consideration of ethical issues in research.

Assessment: 100%

Text: Menter, I., Elliott, D., Hulme, M., Lewin, I. and Lowden, K. (2011). *A Guide to Practitioner Research in Education*. London: Sage

Note: *This paper is taught partially online. Enrolment should be completed two weeks prior to the paper commencing.*

PCSS502-17B (HAM) (BTG) – Kaupapa Māori Research

Emphasis in this paper is on the student under-taking research within a supportive, critical whānau of interest that will examine how issues of initiation, benefits, representation, legitimation, and accountability can be addressed when researching in Māori contexts.

Co-ordinator: Associate Professor Margie Hohepa extn 7874

Email: margie.hohepa@waikato.ac.nz

Note: *The 17B (HAM) occurrence is taught through the medium of te reo Māori and is mainly for the PGDipEd (Te Rōpū Tohu Paerua) students.*

SPLS502-17A (HAM) – Advanced Movement Science

This course will provide a forum in which students can engage in critical debate concerning various sports science topics and issues, develop their skills for finding and analyzing literature, gain an understanding of different statistical techniques used in sport science and learn how to conduct research studies and write up their results in a scientific style.

Lecturer: Dr Matt Driller extn 7735

Email: matt.driller@waikato.ac.nz

SPLS507-17B (NET) (HAM) – Advanced Sociology of Sport and Movement Cultures

This is an advanced paper in the socio-cultural analysis of sport and movement cultures, with emphases on the relationship(s) between sport, movement, physical culture, and ideology.

Co-ordinator: Associate Professor Robert Rinehart extn 7957

Email: robert.rinehart@waikato.ac.nz

SPLS508-17A (NET) (HAM) – Promoting Quality Movement Experiences in Education Settings

This paper critically examines health and movement related programmes and practices for young people in education settings (school and community) in Aotearoa. Students will engage with emerging trends in the provision of health and/or movement related experiences with a strong emphasis on the political and social construction of health and physical education, outdoor education and youth sport.

Co-ordinator: Associate Professor Clive Pope extn 7838

Email: clive.pope@waikato.ac.nz

SPLS590-17C (NET) – Directed Study

This paper allows the student to conduct an independent project in a topic suited to his/her interest and needs. The format for a directed study varies depending on the subject matter and must be approved by the supervising staff member prior to commencing the project.

Co-ordinator: TBC

SPLS520-17C (HAM) – Special Topic

SPLS592-17C (NET) – Dissertation (60 points)

SPLS593-17C (NET) – Sport and Leisure Studies Thesis (90 points)

SPLS594-17C (NET) – Sport and Leisure Studies Thesis (120 points)

MKTG556 – Marketing Through the Sports Media (Not offered in 2017)

In this paper students will develop the skills needed to understand, manage and critique interactions with the sports media from a marketing perspective. These include an understanding of sport in the global economy, how the media works in a sport context, strategic and tactical decisions in the use of sports media, how media coverage influences audiences and consumers, and the ability to apply principles of media management to a sport context.



Graduate Diploma of Teaching (GradDipT)

Graduate Diplomas are available to students who already hold tertiary qualifications. For people interested in becoming a physical education or health teacher the Graduate Diploma of Teaching (Secondary) is a good option.

- The GradDipT (Primary) is available in Hamilton.
- The GradDipT (Secondary) is available in Hamilton, Tauranga and also online through our Mixed Media Presentation programme.

For further information about Teacher Education programmes consult the *Teacher Education Handbook* available from the Academic and Student Administration Office or downloadable from Te Kura Toi Tangata Faculty of Education website waikato.ac.nz/education

GradDipT (Secondary) papers

TESP718-17C (TGA) (HAM) – Secondary Curriculum: Physical Education Y7-10

This paper covers learning, teaching and assessment theory and practice for Physical Education Years 7-10.

Assessment Internal 100%

Lecturer: TBC

Note: TGA programme may be run in conjunction with the HAM campus offering.

TESP719-17C (TGA) (HAM) – Secondary Curriculum: Physical Education Y11-13

Teaching and learning of physical education for Years 11-13.

Assessment Internal 100%

Text: Readings will be provided

Lecturer: TBC

Note: TGA programme may be run in conjunction with the HAM campus offering.

TESP720-17C (TGA) (HAM) – Secondary Curriculum: Health Education Y7-13

The learning and teaching of health education for Years 7-13.

Assessment Internal 100%

Lecturer: TBC

Note: TGA programme may be run in conjunction with the HAM campus offering.

GradDipT (Primary) papers

TESP762-17B (HAM) (BLK) – Health and Physical Education

Through practical and theoretical pathways this paper examines teaching and learning of health and physical education at the primary/intermediate school levels.

Assessment Internal 100%

Lecturer: TBC

Staff research interests

Associate Professor Karen Barbour PhD (Waikato)

Creative practice as research, particularly in contemporary dance, site-specific performance and digital dance; feminist movement research; ethnography and autoethnography.

Dr Catherine Capiro PhD (Hong Kong)

Promoting physical activity and health across the lifespan through movement-based approaches, focusing primarily on developing and measuring fundamental movement skills and physical activity of children.

Dr Marianne Clark PhD (Alberta)

Focusing on the increasing and ever-changing role of technology in relation to high-performance sport and physical activity, particularly how athletes, coaches, and other users of technology make sense of the information these technologies provide.

Marg Cosgriff MSc (Minnesota)

Curriculum and pedagogy in outdoor education and physical education; education for sustainability and outdoor education and outdoor recreation; teacher education; health and physical education and outdoor education in primary and secondary schools.

Dr Hamish Crocket PhD (Waikato)

Alternative and lifestyle sports, ethical subjectivities, coaching, sporting transitions, and sporting retirement.

Dr Matt Driller PhD (Tasmania)

Physiological, performance testing and exercise prescription over a range of sports spanning from age group and development athletes through to Olympic and Paralympic medalists.

Debi Futter-Puati MA (Auckland)

Health education curriculum and resource development; pre- and in-service in health education; sexuality, drug and mental health education in schools and other communities; Pasifika education and pedagogies, specifically as they relate to related to health and physical well-being/education.

Professor Rich Masters PhD (York)

Exploring the psychological aspects of the way in which humans perform and learn to perform motor skills and is particularly interested in implicit motor learning, in which skills are acquired without conscious knowledge. Movement related disciplines, including surgery, rehabilitation (eg stroke), sport sciences, speech and hearing sciences, movement disorders such as Parkinson disease and ageing (eg elderly falling).

Joe McQuillan MHSoc (AUT)

Training prescription and physiological monitoring of endurance athletes, novel sport supplementation strategies and exercise prescription.

Dr Kirsten Petrie EdD (Waikato)

Health and physical education curriculum, pedagogy and policy; teacher professional learning; primary school curriculum; practitioner research; school-university research partnerships; coaching children and young people.

Associate Professor Clive Pope PhD (Ohio State)

Sport in the community; youth culture; sport and leisure; sport in education; sport academies, children's and youth sport, qualitative research methods, and visual ethnography.

Associate Professor Robert Rinehart PhD (Illinois)

The formation, meaning and utilisation of alternative sports particularly through the use of narrative and narrative voice.

Dr Christina Ryan PhD (Waikato)

Psychology of sport and exercise, the application of sport psychology across a range of age groups and sporting levels, enhancing student-athlete experiences, elite athlete careers, sporting transitions, and qualitative research methods.

Dr Brett Smith PhD (AUT)

Physiological testing and monitoring of elite-level athletes; development of sport science/medicine support network systems; exercise prescription.

Associate Professor Holly Thorpe PhD (Waikato)

Sociology of sport, social theory, qualitative methods, youth culture, gender, women's health, action sports, and sport for development and peace building (SDP).

Associate Professor Belinda Wheaton PhD (Brighton)

Lifestyle sports; the sporting body, identity and difference (race, gender and ageing); politics of popular culture; qualitative research methods, particularly ethnography and audience research; leisure and environmental politics.

Student information

The information in this section of the handbook is supplementary to the contents of the *2017 University of Waikato Calendar*. Copies of the Calendar are available in the libraries and electronically through the University website (calendar.waikato.ac.nz).

Administration

Enrolment

It is the individual student's responsibility to ensure that they are enrolled in the correct papers. Full enrolment occurs when fees are paid. Please note for the purposes of the following information:

- Programme – a course of study comprising a number of papers
- Paper – a part of a programme of study.

iWaikato

Programmes of study and personal details can be checked online at i.waikato.ac.nz

Technical issues ITS Helpdesk

Phone extn 4008 or 07 838 4008

Enrolment The Gateway

Phone 0800 WAIKATO (924 528)

Specific paper advice Te Kura Toi Tangata Faculty of Education

Phone 07 838 4500

Class representatives

Class representatives are the essential link in the University between students and academic staff. They are mainly concerned with matters that can impact on the quality of students' education, and the ability to study effectively. Election of class representatives takes place early in the academic year, with students in each paper or tutorial group electing a class member to be their voice on various Te Kura Toi Tangata Faculty of Education and university-wide committees. The class representation system is co-ordinated by the Student and Academic Services Division (waikato.ac.nz/sasd/files/pdf/studrep/ClassRepHandbook.pdf).

Student support

The University offers a variety of support services for students. These include a Student Learning Centre, a Student Health Service, Māori student support services, a disability support service, a Student Job Search and Careers Office and a Citizens Advice Bureau. Counsellors, a chaplain, a priest, an accommodation adviser and a student financial adviser also offer support.

In addition to the student support services section of the University, Te Kura Toi Tangata Faculty of Education programme co-ordinators support students.

For further information about teacher education programmes consult Te Kura Toi Tangata Faculty of Education website: education.waikato.ac.nz/teach or talk to staff in the Faculty's Academic and Student Administration Office.

Mentoring support for students

Tēnā koutou katoa, Talofa lava, Kia orana, Malo e lelei, Fakaalofa lahi atu, Taloha ni, Ni sa bula vinaka, Fakatalofa.

Te Puna Tautoko is the university-wide support networking service that provides academic and personal support and informs Māori students about the many facilities, events and services available within the University (waikato.ac.nz/tautoko).

Within this group is Te Kura Toi Tangata Faculty of Education's mentoring service for Māori and Pacific students. Support is also available from lecturers and programme co-ordinators. For further information visit waikato.ac.nz/education (search for Māori student support services).

Mentoring Co-ordinator Shirley Tuteao

Room	TC.1.02
Email	shirley.tuteao@waikato.ac.nz
Phone	extn 7831 or 021 115 2260

Mentors

Room	TC.1.09
Email	maorimentor@waikato.ac.nz
Phone	extn 6203

Change of programme of study

Programme changes may be made to individual programmes for a limited time following the commencement of each paper. This means either adding or withdrawing from papers. Change of enrolment requests can be submitted online through (i.waikato.ac.nz). Information about the periods when programme changes are possible and the procedures involved can be found in the *2017 University of Waikato Calendar* (calendar.waikato.ac.nz/admission/changeofenrolment.html).

Students are responsible for ensuring that the change of enrolment process is complete to register withdrawal from any paper. Failure to do so may cause an unnecessary 'IC' (Incomplete) to be recorded on the student's academic record. It can also lead to a loss of allowances in future years. If fees are paid with a student loan and changes are made to a programme of study, it is the student's responsibility to notify Study Link of the change. Please be aware that changes may affect eligibility for a loan or allowance.

Transfers between programmes/campuses and institutions

Transferring to a different programme/campus should be discussed with the relevant programme co-ordinator and a written formal request should be made to Te Kura Toi Tangata Faculty of Education Appeals Committee.

The individual concerned must make their own application for transferring between institutions to the institution to which a transfer is sought. The decision to accept or decline applications for transferring is made by the receiving university or institution. Applications should be submitted by the end of September in the year prior to the transfer. Transfers are usually granted only to students whose academic performance is above average.

Health and safety

In the event of the continuous sounding of sirens or ringing of alarms, all occupants of the building must evacuate in an orderly and timely manner by the nearest exit to an area away from the building and clear of the roadway. They should not attempt to carry cumbersome equipment and personal belongings.

The building cannot be re-entered until the all clear is signalled by the Fire Service or Building Warden. Lifts must not be used during an evacuation. Where other matters of health and safety need to be brought to the attention of students (eg the need for safety equipment to be worn in labs), details are included in paper outlines.

General requirements and regulations for undergraduate papers

Te Kura Toi Tangata Faculty of Education sets the following regulations and requirements for all undergraduate papers. They are in accord with those policies and procedures regulated by the University of Waikato.

The regulations and requirements below are to be considered as part of every undergraduate paper outline in Te Kura Toi Tangata Faculty of Education.

Relevant University policies

Attention is drawn to the following policies and regulations that are contained in the *2017 University of Waikato Calendar* (calendar.waikato.ac.nz):

- Assessment Regulations 2016
- Computer Systems Regulations 2005
- Ethical Conduct in Human Research and Related Activities Regulations 2008
- Library Regulations 2007
- Policy on the Use of Māori for Assessment
- Student Complaints Policy
- Student Discipline Regulations 2014
- Student Research Regulations 2008.

Paper outlines

At the start of every paper students will receive a paper outline. This details the arrangements for the paper including lecture times and venues, study topics, study requirements, assessment and practical dates, attendance requirements, and the basis upon which final assessments will be made. It is the student's responsibility to obtain, read, and keep paper outlines.

Workload

Paper level	Minimum expected learning hours	Points value
100	150 total hours	15 points
200	200 total hours	20 points
300/700	200 total hours	20 points

Attendance and participation

Students are expected to attend all classes. This includes online students participating in NET papers, at block on-campus teaching times, and participation in Moodle. If students are prevented from attending classes for any reason, or contributing to online discussions, and expect to be absent for more than four days, then they should advise their programme co-ordinators. If students know in advance that they will be absent from a lecture, or if they unavoidably miss a class or session, the paper convenor or lecturer should be advised. Paper convenors or lecturers may be willing to prescribe readings or additional work to enable students to gain attendance credit for missed classes or sessions.

Minimising disruptions to lectures

Lecturers and students have a right to expect minimal disruption during teaching. Students are expected to take steps to minimise possible disruptions. They may only bring visitors to class (including dependent children) with the prior approval of the lecturer. If they wish to carry cellphones to class, the cellphones must be switched off and may be left turned on only in cases of emergency and with the prior approval of the lecturer.

Links between papers and research, and papers and graduate profiles

Where appropriate, the paper content and learning outcomes of papers offered by Te Kura Toi Tangata Faculty of Education are linked with current School, Faculty, and/or wider University research activities. Details are included in paper outlines. The links between the learning outcomes of a paper and the graduate profile(s) of the qualifications towards which it may be taken are recorded in the departments to which the paper belongs.

Grading schedule

The schedule of grades used by the University and the range of marks represented by each grade is as follows:

Passing grade		Failing grades	
Grade range %		Grade range %	
A+	90-100	D	40-49
A	85-89	E	0-39
A-	80-84	IC	Incomplete, applies if a student does not a) submit an essential assessment item, or b) sit a formal examination
B+	75-79	F	Ungraded fail
B	70-74		
B-	65-69		
C+	60-64		
C	55-59		
C-	50-54		
RP	Restricted Pass		
P	Ungraded Pass		

Grading criteria

Generally, the following criteria will be taken into account in determining a grade for an essay:

- Evidence of understanding of the main issues
- Quality of thinking
- Evidence of reading, including beyond set readings
- Quality of use of readings, and
- Quality of writing, including spelling and grammar, citing sources, listing references.

For more information see the Assessment Regulations 2016 in the *2017 University of Waikato Calendar*. Specific marking criteria for assessment tasks and an explanation of how the assessment strategies contribute to and measure progress towards achieving the learning outcomes of a paper will be included in individual paper outlines or assignment sheets.

Review of grade

Students who consider that a mistake has been made in the process of determining a grade for an assignment should discuss this with the paper convenor, or their nominee, in the first instance. If students are not satisfied with the outcome of the discussion they may contact the Head of School.

Students who consider that a mistake has been made in the process of calculating or determining a final grade for a paper may apply for a review of a grade. An application for review of grade must be submitted by the student on the prescribed form, together with the prescribed fee, to the Director of Student and Academic Services not more than 14 days after receiving notification of the grade. Students are advised to refer to the Assessment Regulations 2016 in the *2017 University of Waikato Calendar*.

Presentation of written assignments

Written assignments should be presented in a legible form (preferably word-processed) and, except for online assignments, on one side of A4 paper. Assignments should be stapled in the top left-hand corner with the standard cover sheet. They should not be submitted in folders unless otherwise directed.

The standard cover sheet attached to each assignment, or the online declaration, requires students to sign a declaration to say that this is their own work.

Style and referencing guidelines

The predominant method of referencing required in Te Kura Toi Tangata Faculty of Education papers is that used by the American Psychological Association (APA). However, there are several other recognised methods and in some papers the lecturer may require students to use one of these. Whatever method is used, students will be expected to adhere to its conventions. Support for referencing is provided by Education Library staff.

Plagiarism

Plagiarism means presenting as one's own the work of another, and includes the copying or paraphrasing of another person's work in an assessment item without acknowledging it as the other person's work through full and accurate referencing; it applies to assessment (as defined in the Assessment Regulations 2016) presented through a written, spoken, electronic, broadcasting, visual, performance or other medium. Any form of plagiarism is a breach of the Student Discipline Regulations 2014. The standard cover sheet attached to each assignment, or the online declaration, requires a student declaration that plagiarism has not occurred.

Extensions

In exceptional circumstances (other than serious sickness, injury or bereavement, which will be treated on a case-by-case basis), an extension may be granted by the paper convenor, or their nominee. Wherever possible, application for an extension should be made at least 24 hours prior to the due date, but in exceptional circumstances students may apply for an extension up to 24 hours after the due date.

Submission of assignments

Please refer to individual paper outlines for information about the submission of assignments.

Students are advised always to keep a copy of assignments submitted.

Late assignments

The assessment criteria published for an individual item of assessment specifies a submission date and includes the practice in place for the management of assessment deadlines.

Returning of assignments

Normally, marked assignments will be returned within 21 days. For on-campus students, every attempt will be made to return assignments during class time. Marked assignments not collected in class will be kept by the paper convenor for six months from the end of the paper's teaching period. If assignments have not been collected by that time, they will be destroyed.

Resubmission of assignments

Assignments may only be resubmitted for marking if such an arrangement is stated in the paper outline. In such instances, only one assignment may be resubmitted for a particular paper, and assignments can only be resubmitted if they have received a failing grade. A resubmitted assignment may only be considered for improvement to a C grade maximum. In order to resubmit an assignment students should contact the paper convenor, or their nominee, within 48 hours of the assignment being returned, to negotiate arrangements for resubmitting it.

Special consideration for missed assessment or impaired performance

Students wishing to apply for special arrangements for examinations and/or special consideration of internal assessment are advised to refer to the Assessment Regulations 2016 in the *2017 University of Waikato Calendar*.

Exclusion and ineligibility

Exclusion from enrolling at the University will be automatic if students fail more than half of their papers in a full-time year. Students who fail a paper more than once need a Dean's waiver to allow them to take the paper again.

Appeals for re-entry into a programme, outlining any mitigating circumstances, should be in writing and sent to:

The Secretary Te Kura Toi Tangata Faculty of Education Appeals Committee
University of Waikato Private Bag 3105, Hamilton 3240

Procedures for student concerns and complaints

Students are encouraged to raise matters causing them concern with the relevant staff member in the first instance. If students are not satisfied after meeting with the staff member concerned, they are advised to discuss the matter with the appropriate manager. If a satisfactory resolution is not reached after meeting with the appropriate manager, a formal complaint may be made in writing and addressed to the Dean within three months after the occurrence of the matter that has given rise to the complaint.

A student who wishes to make a formal complaint must submit it in writing on the prescribed form which is available online (waikato.ac.nz/sasd/files/docs/complaintform.doc). It should be lodged with the Manager, Dean's Office who will log the complaint, acknowledge it in writing and pass it to the Dean for appropriate action. Generally, complaints will be referred to the appropriate manager for investigation. Managers include Head of School, Directors, and the Academic Manager. If the complaint is about an action of one of these managers, the Dean will handle the matter. Students are advised to refer to the Student Complaints Policy in the *2017 University of Waikato Calendar*.

Monitoring and review

Normally, every paper offered by Te Kura Toi Tangata Faculty of Education is evaluated annually and thoroughly reviewed every five years. Head of Schools provide a summary comment about the paper evaluations and reviews in reports to the Dean. Changes that have been made or planned as a response to the most recent student evaluation survey are retained as part of the department file for the paper.

External moderation

Paper convenors may request the use of students' assignments for external moderation, to ensure that the standards expected of Te Kura Toi Tangata Faculty of Education papers are equivalent when compared with similar papers offered by other reputable New Zealand providers. Wherever possible copies of original assignments will be used; where original copies are used, they will be returned to students in a timely manner. To maintain confidentiality, the names of the assignment author and the assessor are removed.

Leave

In special circumstances an extension of time may be granted to allow an individual to complete his/her professional programme. Leave will be considered on grounds such as ill health, compassion, financial difficulty, and the need for personal development. Students should write formally to their programme co-ordinator requesting leave. Approval must be sought before the period of leave begins. It is the responsibility of students taking leave from study to ensure that they withdraw from all of their papers.

See Change of Programme of Study page 29.

Ethical guidelines

The University of Waikato has a policy on the ethical conduct of assignments. The University policy states:

The University of Waikato Human Research Ethics Committee, supported by Te Kura Toi Tangata Faculty of Education Research Ethics Committee, is responsible for carefully monitoring human research conducted by staff and students. Human research for these purposes is defined as:

“An activity in which a live human being or a group of live human beings who participate in research and/or related activities, whether by observation, questioning, participation in an experiment or by other means; it includes teaching that involves the participation of a human being or group of human beings for the demonstration of procedures or phenomena.”

Students will be expected to pay close attention to ethical guidelines issued in connection with assignments and should clarify with lecturers/tutors any queries about the ethical conduct of an assignment in advance of undertaking that activity. In the course of university studies students must not take any individual initiatives to work with, or seek information from, children or adults without obtaining the approval of the lecturers/tutors in advance. Failure to adhere to these regulations may result in mandatory failure of an assignment.

Learning resources and facilities

Library

The library has computers, printer/photocopier/scanners, wireless internet access, group study areas and individual study desks. Librarians provide orientation tours, tutorials and ongoing face-to-face and online support for students. For further information about the library and its resources see the library website waikato.ac.nz/library

Wireless and computer access

Te Kura Toi Tangata Faculty of Education has wireless coverage in all classrooms within the Faculty's buildings. In addition, Te Kura Toi Tangata Faculty of Education's Information Centre has computer facilities available for students and staff to access the internet, library databases, email, document creation and printing. The Information Centre also has a 24-hour computer lab available to Education students via a swipe-card access system.

Network account activation

New students need to activate their network accounts first before they can access any computer facilities or network services (including WiFi). To activate an account, students must have a Student ID card and be enrolled in a course starting in the next three weeks. Students can activate their accounts online before they arrive on campus at this web link (tools.its.waikato.ac.nz/cgi-bin/newuser/newuser).

Alternatively, cards can be activated at one of the several ID registration terminals located around campus (tools.its.waikato.ac.nz/newuser.html). You must have your Student ID card with you in order to complete the activation process.

Student wireless access

Lightwire provides student access to the internet from computer labs and/or personal laptops and other mobile devices wirelessly. Students are currently allocated 2GB of data per month as part of their fees. Lightwire access is automatically enabled through the network account activation process.

Printing

Printing on campus is possible once your Student ID card is activated and money has been added to your Unicash balance. Unicash is an electronic balance used to pay for printing on campus. You can top-up your Unicash balance at one of several eftpos kiosks or cash auto-loader machines located around campus.

Unicash balances can be checked online in Edlinked.

EdLinked and Moodle

EdLinked is Te Kura Toi Tangata Faculty of Education's electronic portal for both staff and students. The portal provides direct access to information about your enrolled papers, including class notes, course timetables, calendars, electronic resources, podcasts, etc. It also provides access to your student email and document collaboration environment (Gmail and Google Apps), Moodle and iWaikato (edlinked.soe.waikato.ac.nz).

Moodle is the University's online learning management system.

Computer requirements for online study

It is recommended that you have a computer capable of running the latest Apple OSX, Linux or Microsoft Windows operating systems. The following free software programs are recommended: Google Chrome or Mozilla Firefox web browsers, Open Office (version 3.3 or newer), Zotero (version 3.0 or newer), Audacity (version 1.3 or newer), and iTunes (version 11 or newer).

Email

The University provides all staff and students with a Gmail and Google Apps account.

Podcasts

The University is a member of iTunes U and many papers may provide material via downloadable podcasts and other streaming media formats.

Internet access

We strongly recommend that students have a high-speed internet connection (broadband).

Virus and malware protection

For students using a computer with the Microsoft Windows operating system we strongly recommend installing antivirus software and malware removal tools. Both Microsoft Security Essentials and Avast are freely available and downloadable antivirus software programs that are highly recommended. Other antivirus programs to consider included Symantec, Kaspersky, McAfee and AVG. The following malware removal tools are free and also highly recommended for Windows OS users: Windows Malicious Software Removal Tool, Malwarebytes Anti-Malware Free, and SuperAntiSpyware Free.

Preparing for tertiary study

Waikato Pathways College prepares you for degree and advanced study within the University. Waikato Pathways College brings together English Language bridging and foundation programmes, academic learning support for students throughout their university studies, continuing education programmes and provides a home for new and developing projects.

Hamilton Office

LAIN Building, Gate 1

Knighton Road, Hamilton

Website waikato.ac.nz/pathways

Phone 07 858 5600

Postal address:

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Waikato Pathways College Private Bag 3105

Hamilton 3240, New Zealand

Tauranga Office

Waikato Pathways College, Level 1

University of Waikato at Tauranga

142-144 Durham Street, Tauranga

Postal address:

University of Waikato at Tauranga

Waikato Pathways College Private Bag 12027

Tauranga 3143, New Zealand

Teaching and assessment periods 2017

NZ Secondary School Dates	Week	Starting	University Teaching Periods	Holidays and Other Important Dates	
	1	2-Jan-17	Summer School (S)	2-3 January	New Year's Day (Observed)
	2	9-Jan-17			
	3	16-Jan-17			
	4	23-Jan-17			
Term 1 starts	5	30-Jan-17		30 January	Auckland Anniversary Day (Observed)
	6	6-Feb-17		6 February	Waitangi Day (Observed)
	7	13-Feb-17	Examinations		
	8	20-Feb-17	Enrolment		
	9	27-Feb-17	A Semester starts		
	10	6-Mar-17			
	11	13-Mar-17			
	12	20-Mar-17			
	13	27-Mar-17			
	14	3-Apr-17			
Term 1 ends (13/14)	15	10-Apr-17	Teaching Recess	14 April	Good Friday
	16	17-Apr-17	Teaching Recess	17-18 April	Easter Monday, University Holiday
	17	24-Apr-17	A Semester cont.	25 April	ANZAC Day
Term 2 starts	18	1-May-17			
	19	8-May-17			
	20	15-May-17			
	21	22-May-17			
	22	29-May-17			
	23	5-Jun-17	Study Week	5 June	Queen's Birthday
	24	12-Jun-17	Examinations		
	25	19-Jun-17	Examinations		
	26	26-Jun-17	Teaching Recess		
Term 2 ends (07/07)	27	3-Jul-17	Enrolment		
	28	10-Jul-17	B Semester starts		
	29	17-Jul-17			
Term 3 starts	30	24-Jul-17			
	31	31-Jul-17			
	32	7-Aug-17			
	33	14-Aug-17			
	34	21-Aug-17	Teaching Recess		
	35	28-Aug-17	B Semester cont.		
	36	4-Sep-17			
	37	11-Sep-17		14 September	Kingitanga Day
	38	18-Sep-17			
Term 3 ends (29/09)	39	25-Sep-17			
	40	2-Oct-17			
	41	9-Oct-17	Study Week		
Term 4 starts (16/10)	42	16-Oct-17	Examinations		
	43	23-Oct-17	Examinations	23 October	Labour Day
	44	30-Oct-17	Teaching Recess		
	45	6-Nov-17	Summer School (T)		
	46	13-Nov-17			
	47	20-Nov-17			
	48	27-Nov-17			
	49	4-Dec-17			
	50	11-Dec-17			
Term 4 ends (20/12)	51	18-Dec-17	Teaching Recess		
	52	25-Dec-17		25-26 December	Christmas Day/Boxing Day
	53	1-Jan-18			

Sport, Health and Human Performance contacts

Te Kura Toi Tangata Faculty of Education

School Administrator

Phone 07 838 4466 extn 9415
Email splsadmin@waikato.ac.nz
Website waikato.ac.nz/education

Enrolments Undergraduate

Academic and Student Administration Office

Phone 07 838 4500
Freephone 0800 WAIKATO (924 528)
Website waikato.ac.nz/education

Postal Address

Te Oranga Human Development and Movement Studies
Te Kura Toi Tangata Faculty of Education
University of Waikato
Private Bag 3105
Waikato Mail Centre
Hamilton 3240
New Zealand

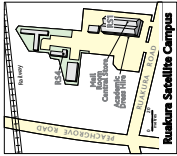
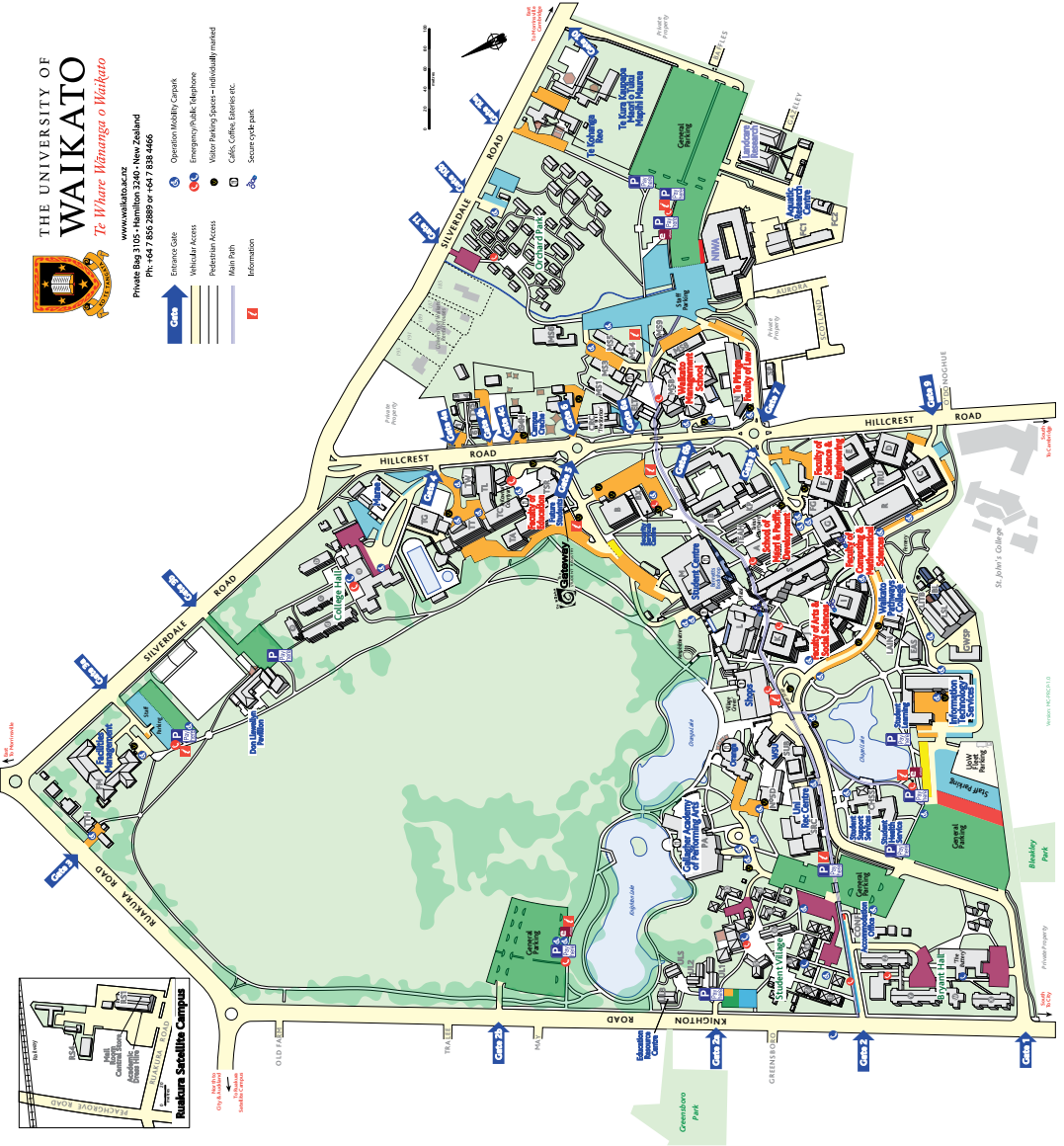
Physical Address

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- Car
- Entrance Gate
- Visitor Access
- Pedestrian Access
- Information
- Operation Mobility Carpark
- Emergency Public Telephone
- Visitor Parking Spaces - Individually marked
- Cafes, Canteens, Espresso etc.
- Security code park





THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

WHERE THE WORLD IS GOING
TE AHUNGA O TE AO

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